



# WEST LIBERTY GUN CLUB, INC

Minutes for October 22, 2025

## Opening:

The October regular board meeting of the West Liberty Gun Club, Inc. was called to order by President John Riggs at 6:34 PM on October 22, 2025, on a video conference call via Zoom.

## **Roll call of Board Members by:** President, John Riggs

Present: President John Riggs, Vice-President, Austin Collins, Treasurer, Tomma Riggs, CRO, Jeff Powers, Secretary, Brian Alatalo

Directors: Leland Belding, Kyle Hurst, Bob Jensen, Don McConnel, Jim Meier, Ian Wicke.

## **Absent:** Leland Belding, Bob Jensen

There were also 1 regular members in attendance: Eric Roehle

## **Approval of Agenda:**

Are there any additions to the October agenda? No

Motion to approve the October agenda as presented/amended by Tomma Riggs

Second by Jim Meier

Any discussion **Yes / No**

**All In Favor / Any Opposed - Motion - Carried / Failed**

## **Approval of Minutes of the September Meeting and Board Reports:**

Are there any additions or corrections to the minutes of the September meeting?

Motion to approve the minutes as distributed/amended by Jim Meier

Second by Don McConnel

Any discussion **Yes / No**

**All In Favor / Any Opposed - Motion - Carried / Failed**

**Secretary's Report:** Brian Alatalo

**Orientation and Club Safety Attendance:**

**Dates:** August 27, 2025 - October 22, 2025

**New Members:** 6 (plus 7 in process)

**WLGC Current Membership:** 365 (including associates)

**Chief Range Officer's Report:** Jeff Powers

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**Vice-President's Report:** Austin Collins

**President's Report:** John Riggs

**WLGC Treasurer's Report for September 30, 2025:** Tomma Riggs

- (See Attachment 1 & 2)

Motion to accept Treasurer's Report as presented/amended

by Jim Meier Second by Don McConnel

Any discussion Yes / No

**All In Favor** / Any opposed - Motion - **Carried** / Failed

**Special Committee Reports:**

**Building & Long-Range Planning:**

**Grants and Donations:**

**Policy Manual and By-Laws Review Committee:**

**Membership Drive Committee:**

**Competition Matches:**

**WLPS - USPSA / SCSA / RCSA / 3-Gun - Monthly Activity Report:** Ian Wicke / John Riggs

**Monthly Activity Report for NRA & Other Sanctioned Matches:**

**Range Rental Training Activity:**

Motion to approve the Board reports as presented

By Jim Meier Second by Don McConnel

Any discussion Yes / No

**All In Favor** / Any opposed - Motion - **Carried** / Failed

## **Regular Business:**

### **Old Business (Open or Tabled Issues):**

- Update on RSO Office Renovations – Leland Belding \$897 left
- Update on .22 Gallery Renovations – Leland Belding \$332 left

### **New Business:**

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### **Board Member Communications:**

This is the time and place for board members to relay information, messages, items of interest to the board or request items be placed on future agendas.

### **Date and Location for Next Board Meeting:**

December 10, 2025 at 6:30 PM on a video conference call via Zoom.

Adjournment by President John Riggs.

Motion to conclude business and adjourn by Tomma Riggs

Second by Jim Meier

Any discussion Yes / **No**

**All In Favor** / Any opposed - Motion - **Carried** / Failed

President John Riggs adjourned the meeting at 6:47 PM.

## Balance Sheet Comparison

West Liberty Gun Club, Inc.

As of August 30, 2025

DISTRIBUTION ACCOUNT	JAN 1 - AUG 30 2025		
	CURRENT	AS OF AUGUST 30, 2024 (PY)	\$ CHANGE (PY)
<b>Assets</b>			
<b>Current Assets</b>			
<b>Bank Accounts</b>			
1100 Checking-WLGC General	9,197.89	11,754.54	-2,556.65
1200 Checking - Practical Shooters	12,836.58	13,613.60	-777.02
1400 Hills Bank CD 0401	115,804.78	113,796.75	2,008.03
1450 Hills Money Market	17,709.95	14,669.78	3,040.17
1000 RO Office Cash	100.00	100.00	
1050 Match Petty Cash	100.00	100.00	
1460 Hills Bank CD 6426 (deleted)			
<b>Total for Bank Accounts</b>	<b>155,749.20</b>	<b>154,034.67</b>	<b>1,714.53</b>
<b>Accounts Receivable</b>			
1800 Accounts receivable (A/R)	233.30	111.13	122.17
<b>Total for Accounts Receivable</b>	<b>233.30</b>	<b>111.13</b>	<b>122.17</b>
<b>Other Current Assets</b>			
1900 *Undeposited Funds	-342.40	-342.40	
<b>Total for Other Current Assets</b>	<b>-342.40</b>	<b>-342.40</b>	<b>0</b>
<b>Total for Current Assets</b>	<b>155,640.10</b>	<b>153,803.40</b>	<b>1,836.70</b>
<b>Fixed Assets</b>			
1520 Machinery & Equipment	21,118.79	21,118.79	
1550 Indoor Range	41,984.10	41,984.10	
1551 Office-Shed	5,636.73	5,636.73	
1552 USPSA Storage	3,775.00	3,775.00	
1560 Land Improvements	56,485.14	56,485.14	
1565 Accumulated Depreciation	-73,385.00	-65,998.00	-7,387.00
<b>Total for Fixed Assets</b>	<b>55,614.76</b>	<b>63,001.76</b>	<b>-7,387.00</b>
<b>Other Assets</b>			
<b>Total for Assets</b>	<b>211,254.86</b>	<b>216,805.16</b>	<b>-5,550.30</b>
<b>Liabilities and Equity</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Accounts Payable</b>			
<b>Credit Cards</b>			
<b>Other Current Liabilities</b>			
2560 Sales Tax Payable	2,045.04	273.21	1,771.83
2600 NRA Memberships Payable	-132.00	-150.00	18.00
2610 Gate Key Deposits	6,470.00	5,460.00	1,010.00
<b>Total for Other Current Liabilities</b>	<b>8,383.04</b>	<b>5,583.21</b>	<b>2,799.83</b>
<b>Total for Current Liabilities</b>	<b>8,383.04</b>	<b>5,583.21</b>	<b>2,799.83</b>

# Balance Sheet Comparison

West Liberty Gun Club, Inc.

As of August 30, 2025

DISTRIBUTION ACCOUNT	JAN 1 - AUG 30 2025		
	CURRENT	AS OF AUGUST 30, 2024 (PY)	\$ CHANGE (PY)
Long-term Liabilities			
<b>Total for Liabilities</b>	<b>8,383.04</b>	<b>5,583.21</b>	<b>2,799.83</b>
Equity			
3200 Unrestricted Net Assets	211,289.70	204,335.09	6,954.61
Net Income	-8,417.88	6,886.86	-15,304.74
<b>Total for Equity</b>	<b>202,871.82</b>	<b>211,221.95</b>	<b>-8,350.13</b>
<b>Total for Liabilities and Equity</b>	<b>211,254.86</b>	<b>216,805.16</b>	<b>-5,550.30</b>

# West Liberty Gun Club, Inc.

## Profit and Loss Comparison

January - August, 2025

	TOTAL		
	JAN - AUG, 2025	JAN - AUG, 2024 (PY)	CHANGE
<b>Income</b>			
4000 Match Income			
4100 Practical Shooting	2,605.29	-1,003.14	3,608.43
4110 USPSA	4,020.00	4,163.00	-143.00
4120 Steel Challenge	905.00	3,991.00	-3,086.00
4130 3 Gun	750.00	750.00	-750.00
<b>Total 4100 Practical Shooting</b>	<b>7,530.29</b>	<b>7,900.86</b>	<b>-370.57</b>
<b>Total 4000 Match Income</b>	<b>7,530.29</b>	<b>7,900.86</b>	<b>-370.57</b>
4400 Membership Dues	3,046.44	2,587.34	459.10
4500 Program Income			
4510 Public Use	1,113.00	1,425.00	-312.00
4520 Target and Ammo Sales	80.25	80.25	-80.25
4530 Range Rental	570.00	570.00	570.00
<b>Total 4500 Program Income</b>	<b>1,683.00</b>	<b>1,505.25</b>	<b>177.75</b>
4600 NRA Commissions	12.00	20.00	-8.00
4700 Donations	3.53	49.24	-45.71
4710 Steve Yeater Donations	1,190.00	8,273.00	-7,083.00
<b>Total 4700 Donations</b>	<b>1,193.53</b>	<b>8,322.24</b>	<b>-7,128.71</b>
4990 Other revenue	815.00	150.00	665.00
QuickBooks Payments Sales	1.00		1.00
Uncategorized Income		8.89	-8.89
<b>Total Income</b>	<b>\$14,281.26</b>	<b>\$20,494.58</b>	<b>\$ -6,213.32</b>
<b>Cost of Goods Sold</b>			
5000 Comp'd Match Fees			
5010 USPSA	80.00	45.00	35.00
5020 Steel Challenge	15.00	160.00	-145.00
<b>Total 5000 Comp'd Match Fees</b>	<b>95.00</b>	<b>205.00</b>	<b>-110.00</b>
<b>Total Cost of Goods Sold</b>	<b>\$95.00</b>	<b>\$205.00</b>	<b>\$ -110.00</b>
<b>GROSS PROFIT</b>	<b>\$14,186.26</b>	<b>\$20,289.58</b>	<b>\$ -6,103.32</b>
<b>Expenses</b>			
6100 Administrative Expense			
6130 Computer/software expenses	1,715.57	951.47	764.10
6140 Dues and Membership Fees	312.00	144.00	168.00
6150 Office Supplies	485.04	843.44	-358.40
6160 Range Officer Expenses	188.00	236.70	-48.70
6165 Office/General Administrative Expenses	382.06	309.81	72.25
6180 Miscellaneous	0.00		0.00
<b>Total 6100 Administrative Expense</b>	<b>3,082.67</b>	<b>2,485.42</b>	<b>597.25</b>

# West Liberty Gun Club, Inc.

## Profit and Loss Comparison

January - August, 2025

		TOTAL	
	JAN - AUG, 2025	JAN - AUG, 2024 (PY)	CHANGE
6200 Match Expenses			
6210 Targets	412.70	-277.46	690.16
6211 USPSA	366.00	222.46	143.54
6213 3Gun		55.00	-55.00
<b>Total 6210 Targets</b>	<b>778.70</b>	<b>0.00</b>	<b>778.70</b>
6220 Pasters	482.18	217.72	264.46
6221 USPSA	170.00	120.03	49.97
6223 3Gun		16.00	-16.00
<b>Total 6220 Pasters</b>	<b>652.18</b>	<b>353.75</b>	<b>298.43</b>
6230 Activity Fees	-553.76	-608.23	54.47
6231 USPSA	495.00	332.00	163.00
6232 Steel Challenge	802.00	453.62	348.38
<b>Total 6230 Activity Fees</b>	<b>743.24</b>	<b>177.39</b>	<b>565.85</b>
6240 Miscellaneous	-327.13	-235.79	-91.34
6241 USPSA	341.12	200.46	140.66
6242 Steel Challenge	227.14	918.73	-691.59
6243 3Gun		106.66	-106.66
6246 USPSA/SCSA Operational	2,855.16	3,553.33	-698.17
<b>Total 6240 Miscellaneous</b>	<b>3,096.29</b>	<b>4,543.39</b>	<b>-1,447.10</b>
6250 Prizes and Awards		-770.00	770.00
6251 USPSA		380.00	-380.00
6255 Food/Catering		780.00	-780.00
<b>Total 6250 Prizes and Awards</b>		<b>390.00</b>	<b>-390.00</b>
6270 Stripe Fees			
6271 USPSA	137.18	96.14	41.04
6272 SCSA	39.58	252.97	-213.39
6273 Stripe Fees - 3Gun		27.00	-27.00
<b>Total 6270 Stripe Fees</b>	<b>176.76</b>	<b>376.11</b>	<b>-199.35</b>
<b>Total 6200 Match Expenses</b>	<b>5,447.17</b>	<b>5,840.64</b>	<b>-393.47</b>
6300 Operating Expenses			
6320 Cleaning		53.01	-53.01
6340 Facilities and Equipment	281.34		281.34
6345 Groundkeeping	2,618.89	3,213.95	-595.06
6346 Security		227.62	-227.62
<b>Total 6340 Facilities and Equipment</b>	<b>2,900.23</b>	<b>3,441.57</b>	<b>-541.34</b>
6360 QuickBooks Payments Fees	209.54	129.74	79.80
6370 Repairs and Maintenance	4,450.29		4,450.29

# West Liberty Gun Club, Inc.

## Profit and Loss Comparison

January - August, 2025

	TOTAL		
	JAN - AUG, 2025	JAN - AUG, 2024 (PY)	CHANGE
6380 Utilities			
6381 Electric Expense	1,270.72	1,185.98	84.74
6382 Portable Restroom Expense	2,217.04	2,436.39	-219.35
6384 Telephone, Telecommunications	1,760.35	1,766.24	-5.89
<b>Total 6380 Utilities</b>	<b>5,248.11</b>	<b>5,388.61</b>	<b>-140.50</b>
6390 Miscellaneous	139.15	30.37	108.78
<b>Total 6300 Operating Expenses</b>	<b>12,947.32</b>	<b>9,043.30</b>	<b>3,904.02</b>
6400 Sales Tax Expense	882.59	633.29	249.30
8100 Reconciliation Discrepancies		-1,814.81	1,814.81
<b>Total Expenses</b>	<b>\$22,359.75</b>	<b>\$16,187.84</b>	<b>\$6,171.91</b>
<b>NET OPERATING INCOME</b>	<b>\$ -8,173.49</b>	<b>\$4,101.74</b>	<b>\$ -12,275.23</b>
Other Income			
7100 Interest			
7110 Bank Account Interest	8.31	7.27	1.04
7115 MMA Interest	24.26	18.71	5.55
7120 Short-term CD Interest	173.04	2,759.14	-2,586.10
<b>Total 7100 Interest</b>	<b>205.61</b>	<b>2,785.12</b>	<b>-2,579.51</b>
<b>Total Other Income</b>	<b>\$205.61</b>	<b>\$2,785.12</b>	<b>\$ -2,579.51</b>
Other Expenses			
6000 Contract Services			
6020 Legal Fees	450.00		450.00
<b>Total 6000 Contract Services</b>	<b>450.00</b>		<b>450.00</b>
<b>Total Other Expenses</b>	<b>\$450.00</b>	<b>\$0.00</b>	<b>\$450.00</b>
<b>NET OTHER INCOME</b>	<b>\$ -244.39</b>	<b>\$2,785.12</b>	<b>\$ -3,029.51</b>
<b>NET INCOME</b>	<b>\$ -8,417.88</b>	<b>\$6,886.86</b>	<b>\$ -15,304.74</b>