



WEST LIBERTY GUN CLUB, INC

Minutes for May 24, 2023

Opening:

The May regular board meeting of the West Liberty Gun Club, Inc. was called to order by President John Riggs at 6:30 PM on May 24, 2023, on a video conference call via Zoom.

Roll call of Board Members by: Secretary, Brian Alatalo

Present: President John Riggs, Vice-President, Austin Collins, Treasurer, Tomma Riggs, CRO, Ian Wicke, Secretary, Brian Alatalo

Directors: Leland Belding, Bruce Guither, Kyle Hurst, Don McConnel

Absent: Bob Jensen, Jim Meier

There were also 0 regular members in attendance:

Approval of Agenda:

Are there any additions to the May agenda? No

Motion to approve the May agenda as presented/amended by Tomma Riggs

Second by Kyle Hurst

Any discussion Yes / **No**

All In Favor / Any Opposed - Motion - **Carried** / Failed

Approval of Minutes of the April meeting and Board Reports:

Are there any additions or corrections to the minutes of the April meeting? No

Motion to approve the minutes as distributed/amended by Tomma Riggs

Second by Don McConnel

Any discussion Yes / **No**

All In Favor / Any Opposed - Motion - **Carried** / Failed

Secretary's Report: Brian Alatalo

Orientation and Club Safety Attendance:

Dates: April 26, 2023 - May 24, 2023

New Members: 4

WLGC Current Membership: 328

Chief Range Officer's Report: Ian Wicke

Vice-President's Report: Austin Collins training class was a success, instructor was impressed with the range.

President's Report: John Riggs - Thank you to Tomma and Brian for all of the time and hard work.

WLGC Treasurer's Report for April 30, 2023: Tomma Riggs

- (See Attachment 1 & 2)

Motion to accept Treasurer's Report as presented/amended

by Don McConnel Second by Leland Belding _

Any discussion Yes / **No**

All In Favor / Any opposed - Motion - **Carried** / Failed

Motion to approve the Board reports as presented

by Tomma Riggs Second by Don McConnel _

Any discussion Yes / **No**

All In Favor / Any opposed - Motion - **Carried** / Failed

Special Committee Reports:

Building & Long-Range Planning:

Grants and Donations:

Policy Manual and By-Laws Review Committee:

Membership Drive Committee:

- Update – Leland Belding – (See Attachment 3)

Competition Matches:

WLPS - USPSA / SCSA / RCSA / 3-Gun - Monthly Activity Report: Ian Wicke / John Riggs

Monthly Activity Report for NRA & Other Sanctioned Matches:

Range Rental Training Activity:

Regular Business:

Old Business (Open or Tabled Issues):

- Update on sign for Bay 6 approved cartridges. - Sign should be ready this month (June)

New Business:

- The newly approved laptop for gate and gate key operation has been received. J. Riggs will update on additional steps recommended from the developer of our gate system software to ensure future tech support and improved remote access. John Riggs

Motion approve an approximately \$2500 expenditure to have West Liberty Communications set up internet for the gate, check current fiber optic cable placement, connect the modem and set up a Cloud based system for our gate controls by Tomma Riggs Second by Brian Alatalo
Any Discussion **Yes** / No - Bruce suggested that we get this done sooner than later, that the more improvements to our gate and camera system as well as improved remote access is vital. The long run cost is too great to not take the time and money to address these issues now.

All in Favor / Any Opposed - Motion - **Carried** / Failed

- It was proposed to send three people to RO training for USPSA and Steel Challenge Matches this will improve the consistency and professionalism of our RO pool and ensure that future matches will be held to the highest standards.

Motion to approve the request as presented to send 3 people to RO training to meet the requirements for USPSA and Steel Challenge matches.

by Tomma Riggs Second by Ian Wicke _

Any discussion Yes / **No**

All In Favor / Any opposed - Motion - **Carried** / Failed

- Set up a target stand build day/post storm repair event. **Yet to be scheduled**

Board Member Communications:

This is the time and place for board members to relay information, messages, items of interest to the board or request items be placed on future agendas.

Date and location for Next Board Meeting:

June 28,2023 6:30 PM on a video conference call via Zoom.

Adjournment by President John Riggs.

Motion to conclude business and adjourn by Tomma Riggs_

Second by Leland Belding

Any discussion Yes / **No**

All In Favor / Any opposed - Motion - **Carried** / Failed

President John Riggs adjourned the meeting at 7:41 PM

West Liberty Gun Club, Inc.

Balance Sheet Comparison

As of April 30, 2023

	TOTAL		
	AS OF APR 30, 2023	AS OF APR 30, 2022 (PY)	CHANGE
ASSETS			
Current Assets			
Bank Accounts			
1000 RO Office Cash	100.00	100.00	0.00
1050 Match Petty Cash	100.00	100.00	0.00
1100 Checking-WLGC General	16,005.83	12,719.30	3,286.53
1200 Checking - Practical Shooters	7,437.64	5,892.49	1,545.15
1400 Hills Bank CD 5512	0.00	0.00	0.00
1450 Hills Money Market	30,588.50	27,530.62	3,057.88
1460 Hills Bank CD 6426	90,842.92	90,570.91	272.01
Total Bank Accounts	\$145,074.89	\$136,913.32	\$8,161.57
Accounts Receivable			
1800 Accounts receivable (A/R)	141.56	67.48	74.08
Total Accounts Receivable	\$141.56	\$67.48	\$74.08
Other Current Assets			
1350 Supplies Inventory	0.00	0.00	0.00
1900 *Undeposited Funds	0.00	0.00	0.00
Total Other Current Assets	\$0.00	\$0.00	\$0.00
Total Current Assets	\$145,216.45	\$136,980.80	\$8,235.65
Fixed Assets			
1520 Machinery & Equipment	21,118.79	21,118.79	0.00
1550 Indoor Range	41,984.10	41,984.10	0.00
1551 Office-Shed	5,636.73	5,636.73	0.00
1552 USPSA Storage	3,775.00	3,775.00	0.00
1560 Land Improvements	56,485.14	56,485.14	0.00
1565 Accumulated Depreciation	-57,657.00	-49,109.00	-8,548.00
Total Fixed Assets	\$71,342.76	\$79,890.76	\$ -8,548.00
TOTAL ASSETS	\$216,559.21	\$216,871.56	\$ -312.35
LIABILITIES AND EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 Accounts Payable	123.78	123.78	0.00
Total Accounts Payable	\$123.78	\$123.78	\$0.00
Other Current Liabilities			
2560 Sales Tax Payable	4,420.83	2,756.86	1,663.97
2600 NRA Memberships Payable	-230.00	-130.00	-100.00
2610 Gate Key Deposits	4,690.00	4,210.00	480.00
Out Of Scope Agency Payable	0.00	0.00	0.00

West Liberty Gun Club, Inc.

Balance Sheet Comparison

As of April 30, 2023

	TOTAL		
	AS OF APR 30, 2023	AS OF APR 30, 2022 (PY)	CHANGE
Total Other Current Liabilities	\$8,880.83	\$6,836.86	\$2,043.97
Total Current Liabilities	\$9,004.61	\$6,960.64	\$2,043.97
Total Liabilities	\$9,004.61	\$6,960.64	\$2,043.97
Equity			
3000 Opening Bal Equity	0.00	0.00	0.00
3200 Unrestricted Net Assets	210,046.98	212,156.78	-2,109.80
Net Income	-2,492.38	-2,245.86	-246.52
Total Equity	\$207,554.60	\$209,910.92	\$ -2,356.32
TOTAL LIABILITIES AND EQUITY	\$216,559.21	\$216,871.56	\$ -312.35

West Liberty Gun Club, Inc.

Profit and Loss Comparison

October 2022 - April 2023

	TOTAL		
	OCT 2022 - APR 2023	OCT 2021 - APR 2022 (PY)	CHANGE
Income			
4000 Match Income		0.00	0.00
4100 Practical Shooting	75.02	2,193.98	-2,118.96
4110 USPSA	1,725.00	495.00	1,230.00
4120 Steel Challenge	2,180.00		2,180.00
4150 Sponsor Donations		250.00	-250.00
Total 4100 Practical Shooting	3,980.02	2,938.98	1,041.04
Total 4000 Match Income	3,980.02	2,938.98	1,041.04
4400 Membership Dues	4,107.00	20,389.09	-16,282.09
4500 Program Income			
4510 Public Use	795.00	615.00	180.00
4520 Target and Ammo Sales	13.75	22.50	-8.75
Total 4500 Program Income	808.75	637.50	171.25
4600 NRA Commissions	141.00	160.00	-19.00
4700 Donations	0.75	244.06	-243.31
4900 Special Events Income			
4930 Range Rentals		45.00	-45.00
Total 4900 Special Events Income		45.00	-45.00
Total Income	\$9,037.52	\$24,414.63	\$ -15,377.11
Cost of Goods Sold			
5000 Comp'd Match Fees			
5010 USPSA	40.00	20.00	20.00
Total 5000 Comp'd Match Fees	40.00	20.00	20.00
Total Cost of Goods Sold	\$40.00	\$20.00	\$20.00
GROSS PROFIT	\$8,997.52	\$24,394.63	\$ -15,397.11
Expenses			
6100 Administrative Expense			
6110 Bank Charges		3.00	-3.00
6130 Computer/software expenses	110.08	160.39	-50.31
6140 Dues and Membership Fees	170.00	170.00	0.00
6150 Office Supplies	536.52	637.12	-100.60
6160 Range Officer Expenses	875.00		875.00
6180 Miscellaneous		235.52	-235.52
Total 6100 Administrative Expense	1,691.60	1,206.03	485.57
6200 Match Expenses			
6210 Targets	255.00		255.00
6211 USPSA	110.00	55.00	55.00
Total 6210 Targets	365.00	55.00	310.00

West Liberty Gun Club, Inc.

Profit and Loss Comparison

October 2022 - April 2023

	TOTAL		
	OCT 2022 - APR 2023	OCT 2021 - APR 2022 (PY)	CHANGE
6220 Pastors	-44.00	-13.00	-31.00
6221 USPSA	44.00	13.00	31.00
Total 6220 Pastors	0.00	0.00	0.00
6230 Activity Fees	-145.00	-75.00	-70.00
6231 USPSA	544.48	200.00	344.48
6232 Steel Challenge	199.48		199.48
Total 6230 Activity Fees	598.96	125.00	473.96
6240 Miscellaneous	-570.62	-34.00	-536.62
6241 USPSA	191.16	101.37	89.79
6242 Steel Challenge	617.52	1,421.71	-804.19
6246 USPSA/SCSA Operational	1,994.99		1,994.99
Total 6240 Miscellaneous	2,233.05	1,489.08	743.97
6250 Prizes and Awards			
6251 USPSA		64.95	-64.95
6255 Food/Catering	188.15		188.15
Total 6250 Prizes and Awards	188.15	64.95	123.20
Total 6200 Match Expenses	3,385.16	1,679.03	1,706.13
6300 Operating Expenses			
6310 Advertising Expenses		381.60	-381.60
6330 Depreciation	8,548.00	8,871.00	-323.00
6340 Facilities and Equipment		46.62	-46.62
6345 Groundkeeping	150.00	300.00	-150.00
6346 Security	272.80		272.80
Total 6340 Facilities and Equipment	422.80	346.62	76.18
6350 Insurance			
6351 Liability Insurance	5,287.00	4,877.00	410.00
Total 6350 Insurance	5,287.00	4,877.00	410.00
6360 QuickBooks Payments Fees	329.34	530.00	-200.66
6370 Repairs and Maintenance	1,283.87	1,374.33	-90.46
6380 Utilities			
6381 Electric Expense	752.38	727.26	25.12
6382 Portable Restroom Expense	1,670.28	1,866.19	-195.91
6384 Telephone, Telecommunications	338.92	330.65	8.27
Total 6380 Utilities	2,761.58	2,924.10	-162.52
6390 Miscellaneous	32.93	37.06	-4.13
Total 6300 Operating Expenses	18,665.52	19,341.71	-676.19
6400 Sales Tax Expense	1,924.60	1,853.23	71.37

West Liberty Gun Club, Inc.

Profit and Loss Comparison

October 2022 - April 2023

	TOTAL		
	OCT 2022 - APR 2023	OCT 2021 - APR 2022 (PY)	CHANGE
8100 Reconciliation Discrepancies	79.00	192.20	-113.20
Total Expenses	\$25,745.88	\$24,272.20	\$1,473.68
NET OPERATING INCOME	\$ -16,748.36	\$122.43	\$ -16,870.79
Other Income			
7100 Interest			
7110 Bank Account Interest	8.02	6.97	1.05
7115 MMA Interest	46.13	23.25	22.88
7120 Short-term CD Interest	137.23	172.03	-34.80
Total 7100 Interest	191.38	202.25	-10.87
Total Other Income	\$191.38	\$202.25	\$ -10.87
Other Expenses			
6990 Miscellaneous Expense		123.78	-123.78
Total Other Expenses	\$0.00	\$123.78	\$ -123.78
NET OTHER INCOME	\$191.38	\$78.47	\$112.91
NET INCOME	\$ -16,556.98	\$200.90	\$ -16,757.88

West Liberty Gun Club - Membership Committee

2022 Review

- Created flyers promoting the club.
- Met with individuals from Scheels, Fin & Feather, and Theissens in the Iowa City area.
- Delivered flyers to the three stores.

2022 Results

- I believe most flyers ended up in the trash.
- I did see one of the Scheels sales staff attend a USPSA match.
- I did get two friends to join the club.

2023 Ideas

- Persuade John to make a promo video for the club. (Completed and its awesome)
- Add promo video to web page.
- Meet with Scheels, Fin & Feather, and Theisen's again.
- Contact other businesses (Muscatine, Davenport?)
- Develop email list of former members, email flyer and link to promo video.
- See if there is a way to partner with the Iowa Firearms Coalition.
- Contact "national level" CCW classes such as Legal Heat at Fin and Feather & Concealed Coalition at Scheels about handing out flyers to students.
- Set up a booth at County Fairs to play promo video.
- Design a WLGC shirt for sale to members.