



WEST LIBERTY GUN CLUB INC.

Minutes for August 24, 2022

Opening

The August regular board meeting of the West Liberty Gun Club was called to order by President John Riggs at 6:32 PM on August 24, 27, 2022 on a video conference call via Zoom.

Roll call of Board Members by Secretary Brian Alatalo

Present: President John Riggs, Vice-President Austin Collins, Treasurer Tomma Riggs, CRO Ian Wicke, Secretary Brian Alatalo,

Directors: Leland Belding, Kyle Hurst, Bob Jensen, Don McConnel & Jim Meier.

Absent: Bruce Guither

There were also 3 regular members in attendance:

Approval of Agenda

Are there any additions to the August agenda?

Motion to approve the August agenda as presented/amended by Kyle Hurst

Second by Leland Belding

Any discussion Yes / **No**

All In Favor / Any opposed - Motion - **Carried** / Failed

Approval of Minutes of the July Meeting and Board Reports

Are there any additions or corrections to the minutes of the July meeting?

Motion to approve the minutes as distributed/amended by Kyle Hurst

Second by Leland Belding

Any discussion Yes / **No**

All In Favor / Any opposed - Motion - **Carried** / Failed

Secretary's Report: Brian Alatalo
Orientation and Club Safety:
Dates: July 27rd - August 24th
New Members: 3
WLGC Current Membership: 319

Chief Range Officer's Report: Ian Wicke - \$376.50 in fees and targets for August. The Church Youth Group event was successful.

Vice-President's Report: Austin Collins - nothing new to report

President's Report : John Riggs - The Practical Shooters will now pay a fee equal to the average amount of income from public shooting hours to the club when an event/match requires public hours to be cancelled.

WLGC Treasurer's Report for July 2022: Tomma Riggs

- (See Attachment 1 & 2)

Motion to accept Treasurer's Report as presented/amended
by Don McConnel Second by Jim Meier
Any discussion Yes / **No**

All In Favor / Any opposed - Motion - **Carried** / Failed

Motion to approve the Board reports as presented by Tomma Riggs
Second by Jim Meier
Any discussion Yes / **No**

All In Favor / Any opposed - Motion - **Carried** / Failed

Special Committee Reports:

Building & Long-Range Planning: Nothing to Update

Grants and Donations:None

Policy Manual and By-Laws Review Committee: Nothing to report

Membership Drive Committee:

Promotional flyers have been placed at Scheels and will be placed at Fin and Feather and Thiesen's next.

Competition Matches:

WLPS - USPSA / SCSA / RCSA / 3-Gun - Monthly Activity Report: Ian Wicke / John Riggs

Monthly Activity Report for NRA & Other Sanctioned Matches:

Range Rental Training Activity:

Regular Business:

Old Business (Open or Tabled Issues):

- Update on Water Mitigation Project (gutters and gravel) - John Riggs/Ian Wicke

New Business:

- WLGC Range Safety Rule - Amendment #1 8/24/2022 (CRO- Ian Wicke) See Attachment #3

September WLGC Elections:

The following WLGC Board positions are open for elections in September 2022 and are currently held by the following individuals.

President - John R.

Vice President - Austin C

CRO - Ian W

Treasurer - Tomma R

3 Director Positions - Bruce G., Kyle H., Bob J.

Board Member Communications: This is the time and place for board members to relay information, messages, items of interest to the board or request items be placed on future agendas.

- Jim Amalong has some steel piping that could be used to build improved plate racks for the 100 yard range.

Date and location for Next Board Meeting

September 28, 2022, 6:30 PM on a video conference call via Zoom.

Adjournment by President John Riggs.

Motion to conclude business and adjourn by Jim Meier

Second by Bob Jensen

Any discussion Yes / **No**

All In Favor / Any opposed - Motion - **Carried** / Failed

President John Riggs adjourned the meeting at 7:12 PM

West Liberty Gun Club, Inc.

Balance Sheet Comparison

As of July 31, 2022

	TOTAL		
	AS OF JUL 31, 2022	AS OF JUL 31, 2021 (PY)	CHANGE
ASSETS			
Current Assets			
Bank Accounts			
1000 RO Office Cash	100.00	100.00	0.00
1050 Match Petty Cash	100.00	100.00	0.00
1100 Checking-WLGC General	7,611.46	18,136.31	-10,524.85
1200 Checking - Practical Shooters	4,586.29	10,021.05	-5,434.76
1400 Hills Bank CD 5512	66.25	50,299.77	-50,233.52
1450 Hills Money Market	28,289.95	54,041.31	-25,751.36
1460 Hills Bank CD 6426	90,637.16		90,637.16
Total Bank Accounts	\$131,391.11	\$132,698.44	\$ -1,307.33
Accounts Receivable			
1800 Accounts receivable (A/R)	66.36	-304.00	370.36
Total Accounts Receivable	\$66.36	\$ -304.00	\$370.36
Other Current Assets			
1350 Supplies Inventory	0.00	0.00	0.00
1900 *Undeposited Funds	0.00	119.42	-119.42
Total Other Current Assets	\$0.00	\$119.42	\$ -119.42
Total Current Assets	\$131,457.47	\$132,513.86	\$ -1,056.39
Fixed Assets			
1520 Machinery & Equipment	15,886.85	15,886.85	0.00
1550 Indoor Range	41,984.10	41,984.10	0.00
1551 Office-Shed	5,636.73	5,636.73	0.00
1552 USPSA Storage	3,775.00	3,775.00	0.00
1560 Land Improvements	56,485.14	56,485.14	0.00
1565 Accumulated Depreciation	-49,109.00	-40,238.00	-8,871.00
Total Fixed Assets	\$74,658.82	\$83,529.82	\$ -8,871.00
TOTAL ASSETS	\$206,116.29	\$216,043.68	\$ -9,927.39

West Liberty Gun Club, Inc.

Balance Sheet Comparison

As of July 31, 2022

	TOTAL		
	AS OF JUL 31, 2022	AS OF JUL 31, 2021 (PY)	CHANGE
LIABILITIES AND EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 Accounts Payable	123.78	0.00	123.78
Total Accounts Payable	\$123.78	\$0.00	\$123.78
Other Current Liabilities			
2560 Sales Tax Payable	2,831.27	1,423.96	1,407.31
2600 NRA Memberships Payable	-120.00	215.00	-335.00
2610 Gate Key Deposits	4,370.00	3,870.00	500.00
Out Of Scope Agency Payable	0.00	0.00	0.00
Total Other Current Liabilities	\$7,081.27	\$5,508.96	\$1,572.31
Total Current Liabilities	\$7,205.05	\$5,508.96	\$1,696.09
Total Liabilities	\$7,205.05	\$5,508.96	\$1,696.09
Equity			
3000 Opening Bal Equity	0.00	0.00	0.00
3200 Unrestricted Net Assets	212,156.78	205,447.37	6,709.41
Net Income	-13,245.54	5,087.35	-18,332.89
Total Equity	\$198,911.24	\$210,534.72	\$ -11,623.48
TOTAL LIABILITIES AND EQUITY	\$206,116.29	\$216,043.68	\$ -9,927.39

(Attachment 2)

West Liberty Gun Club, Inc.

Profit and Loss Comparison

October 2021 - July 2022

	TOTAL		
	OCT 2021 - JUL 2022	OCT 2020 - JUL 2021 (PY)	CHANGE
Income			
4000 Match Income	0.00	4,120.93	-4,120.93
4100 Practical Shooting	6,224.06		6,224.06
4110 USPSA	495.00	2,980.00	-2,485.00
4120 Steel Challenge		3,025.00	-3,025.00
4150 Sponsor Donations	250.00		250.00
Total 4100 Practical Shooting	6,969.06	6,005.00	964.06
4200 ISRPA Match Income		1,340.00	-1,340.00
4300 NRA Matches		224.00	-224.00
Total 4000 Match Income	6,969.06	11,689.93	-4,720.87
4400 Membership Dues	21,532.95	21,589.98	-57.03
4450 Discounts given		-58.37	58.37
Total 4400 Membership Dues	21,532.95	21,531.61	1.34
4500 Program Income			
4510 Public Use	1,590.00	1,020.00	570.00
4515 Public Use - Groupon (deleted)		397.78	-397.78
Total 4510 Public Use	1,590.00	1,417.78	172.22
4520 Target and Ammo Sales	72.00	1,867.50	-1,795.50
Total 4500 Program Income	1,662.00	3,285.28	-1,623.28
4600 NRA Commissions	196.00	204.00	-8.00
4700 Donations	549.06	81.44	467.62
4900 Special Events Income			
4930 Range Rentals	45.00		45.00
Total 4900 Special Events Income	45.00		45.00
4990 Other revenue		192.52	-192.52
Uncategorized Income	66.25		66.25
Total Income	\$31,020.32	\$36,984.78	\$ -5,964.46
Cost of Goods Sold			
5000 Comp'd Match Fees			
5010 USPSA	20.00	275.00	-255.00
5020 Steel Challenge		345.00	-345.00
Total 5000 Comp'd Match Fees	20.00	620.00	-600.00
Total Cost of Goods Sold	\$20.00	\$620.00	\$ -600.00
GROSS PROFIT	\$31,000.32	\$36,364.78	\$ -5,364.46
Expenses			
6100 Administrative Expense			
6110 Bank Charges	3.00		3.00
6130 Computer/software expenses	160.39	430.00	-269.61
6140 Dues and Membership Fees	170.00	50.00	120.00

West Liberty Gun Club, Inc.

Profit and Loss Comparison

October 2021 - July 2022

	TOTAL		
	OCT 2021 - JUL 2022	OCT 2020 - JUL 2021 (PY)	CHANGE
6150 Office Supplies	902.91	423.25	479.66
6160 Range Officer Expenses		300.00	-300.00
6180 Miscellaneous	293.52		293.52
Total 6100 Administrative Expense	1,529.82	1,203.25	326.57
6200 Match Expenses	-55.00		-55.00
6210 Targets			
6211 USPSA	55.00	162.65	-107.65
6215 ISRPA		291.45	-291.45
Total 6210 Targets	55.00	454.10	-399.10
6220 Pastors	-13.00	192.17	-205.17
6221 USPSA	13.00	56.14	-43.14
Total 6220 Pastors	0.00	248.31	-248.31
6230 Activity Fees	-75.00		-75.00
6231 USPSA	584.00	1,097.00	-513.00
6232 Steel Challenge	237.50	302.50	-65.00
6234 NRA Matches		130.50	-130.50
Total 6230 Activity Fees	746.50	1,530.00	-783.50
6240 Miscellaneous	791.35	2,387.28	-1,595.93
6241 USPSA	165.40	196.55	-31.15
6242 Steel Challenge	7,258.34	529.83	6,728.51
6244 NRA Matches		320.00	-320.00
6245 ISRPA		470.59	-470.59
Total 6240 Miscellaneous	8,215.09	3,904.25	4,310.84
6250 Prizes and Awards		161.24	-161.24
6251 USPSA	81.42		81.42
6252 Steel Challenge	632.58	789.18	-156.60
6254 NRA Matches		534.11	-534.11
6255 Food/Catering	2,918.00		2,918.00
Total 6250 Prizes and Awards	3,632.00	1,484.53	2,147.47
Total 6200 Match Expenses	12,593.59	7,621.19	4,972.40
6300 Operating Expenses			
6310 Advertising Expenses	544.78	171.20	373.58
6330 Depreciation	8,871.00	7,650.00	1,221.00
6340 Facilities and Equipment	1,089.87	123.30	966.57
6345 Groundkeeping	2,155.99	1,652.39	503.60
Total 6340 Facilities and Equipment	3,245.86	1,775.69	1,470.17
6350 Insurance			
6351 Liability Insurance	4,877.00	4,805.00	72.00
Total 6350 Insurance	4,877.00	4,805.00	72.00

West Liberty Gun Club, Inc.

Profit and Loss Comparison

October 2021 - July 2022

	TOTAL		
	OCT 2021 - JUL 2022	OCT 2020 - JUL 2021 (PY)	CHANGE
6360 QuickBooks Payments Fees	1,158.94	512.09	646.85
6370 Repairs and Maintenance	1,950.76	49.23	1,901.53
6380 Utilities			
6381 Electric Expense	1,037.52	1,022.07	15.45
6382 Portable Restroom Expense	2,888.58	2,282.38	606.20
6384 Telephone, Telecommunications	474.14	279.33	194.81
Total 6380 Utilities	4,400.24	3,583.78	816.46
6390 Miscellaneous	61.06	81.11	-20.05
Total 6300 Operating Expenses	25,109.64	18,628.10	6,481.54
6400 Sales Tax Expense	2,530.69	1,986.85	543.84
8100 Reconciliation Discrepancies	192.20		192.20
Total Expenses	\$41,955.94	\$29,439.39	\$12,516.55
NET OPERATING INCOME	\$ -10,955.62	\$6,925.39	\$ -17,881.01
Other Income			
7100 Interest			
7110 Bank Account Interest	9.76	6.75	3.01
7115 MMA Interest	30.24	25.92	4.32
7120 Short-term CD Interest	240.62	321.04	-80.42
Total 7100 Interest	280.62	353.71	-73.09
Total Other Income	\$280.62	\$353.71	\$ -73.09
Other Expenses			
6990 Miscellaneous Expense	123.78	32.08	91.70
Total Other Expenses	\$123.78	\$32.08	\$91.70
NET OTHER INCOME	\$156.84	\$321.63	\$ -164.79
NET INCOME	\$ -10,798.78	\$7,247.02	\$ -18,045.80

(Attachment 3)

Amendment #1
To the
West Liberty Gun Club Inc.
Range Safety Rules
Revision Date: 8/24/2022

The West Liberty Gun Club, Inc., Board of Directors are making the following amendments to the Range Safety Rules that were revised and adopted in 12/2020.

These amendments have been reviewed and approved for adoption by the West Liberty Gun Club Inc., CRO Ian Wicke.

The following sections shall be replaced with the revised wording.

Current Wording:

2.20 Use the appropriate target, placed at eye level, to ensure that your shots strike the backstop berm and not the ground, target holder or go over the berms.

Revised Wording:

2.20 Use the appropriate target, placed at eye level, to ensure that your shots strike the backstop **or side** berm and not the ground, target holder or go over the berms. **Targets placed along a side berm shall be positioned in a manner that will not allow engagement beyond a 90-degree angle from the back berm.**

Current Wording:

3.17 ~~Range equipment stored in the target shed, RSO Shack and the indoor range building are for everyone's use and enjoyment unless otherwise noted. You will need to get the RSO on duty to open certain buildings during public hours. Always return range equipment, target stands, spotting scopes, mats, unused targets, silhouettes, etc. to their proper places.~~

Revised Wording:

3.17 Range equipment stored in the target shed, RSO Shack **and unsecured outdoor locations** are for everyone's use and enjoyment unless otherwise noted. **All equipment stored in the old indoor range building is reserved for the practical shooters matches and SHALL not be used under any circumstances.** You will need to get the RSO on duty to open certain buildings during public hours. Always return range equipment, target stands, spotting scopes, mats, unused targets, silhouettes, etc. to their proper places.

Current Wording:

6.1 ~~Rifles firing rifle cartridges may only be used on the 100-yard range.~~

Revised Wording:

6.1 Rifles firing rifle cartridges may only be used on the 100-yard range **unless otherwise noted in other sections of this document.**

Current Wording:

~~6.6 Targets may be placed from 10 to 100 yards as long as the trajectory is such that the projectile hits the center of the back berm. Be aware of the height of the target prior to using it.~~

Revised Wording:

6.6 Targets may be placed from 10 to 100 yards as long as the trajectory is such that the projectile hits the center of the back **or side berms**. Be aware of the height of the target prior to using it. **Targets placed along a side berm shall be positioned in a manner that will not allow engagement beyond a 90-degree angle from the back berm.**

Current Wording:

~~8.4 Center fire rifles SHALL NOT be used or fired in the pistol bays.~~

Revised Wording:

8.4 Center fire rifles or AR pistols with a maximum caliber of .223/5.56mm SHALL be allowed in Pistol Bay 6 ONLY. Center fire rifles or AR pistols SHALL not be allowed in Pistol Bay 1 through Pistol Bay 5. All other Pistol Bay Rules SHALL apply.

8.4.1 Center fire rifles or AR pistols SHALL not be fired at any WLGC or WLPS Owned Plate Racks or Falling Steel under any circumstances.

8.4.2 **EXCEPTION:** During organized practical shooter matches Pistol Bay 1 through Pistol Bay 6 may allow Center fire rifles.

Current Wording:

~~8.10 All shots should strike the berm or an approved steel or paper target.~~

Revised Wording:

8.10 All shots should strike the back **or side berm** or an approved steel or paper target. **All other Pistol Bay Rules SHALL apply. Targets placed along a side berm shall be positioned in a manner that will not allow engagement beyond a 90-degree angle from the back berm.**

Motion to approve by _____, seconded by _____.

WLGC Board Members Voting - Aye:

WLGC Board Members Voting - Nay:

Motion - Pass / Fail

The West Liberty Gun Club Inc., Secretary hereby certifies that this amendment passed / failed by the required majority vote of members present on this date: Month August, Day 24, Year 2022.

Secretary: _____

This Amendment document will become part of the Range Safety Rules once approved. Once passed the sections revised to the Range Safety Rules will be digitally updated, reprinted for use at the RO Office and uploaded to the WLGC.org website and shall go into effect immediately.