



# WEST LIBERTY GUN CLUB, INC

Minutes for September 24, 2025

## **Opening:**

The September regular board meeting of the West Liberty Gun Club, Inc. was called to order by President John Riggs at 6:31 PM on September 24, 2025, on a video conference call via Zoom.

## **Roll call of Board Members by:** President John Riggs

Present: President John Riggs, Vice-President, Austin Collins, Treasurer, Tomma Riggs, CRO, Ian Wicke, Secretary, Brian Alatalo

Directors: Leland Belding, Kyle Hurst, Bob Jensen, Don McConnel, Jim Meier, Robert Russell.

## **Absent:** Robert Russell

There were also 2 regular members in attendance: Jeff Powers, Eric Roehrle

## **Approval of Agenda:**

Are there any additions to the September agenda? No

Motion to approve the September agenda as presented/amended by Tomma Riggs

Second by Jim Meier

Any discussion Yes / **No**

**All In Favor** / Any Opposed - Motion - **Carried** / Failed

## **Approval of Minutes of the August meeting and Board Reports:**

Are there any additions or corrections to the minutes of the August meeting?

Motion to approve the minutes as distributed/amended by Jim Meier

Second by Tomma Riggs

Any discussion Yes / **No**

**All In Favor** / Any Opposed - Motion - **Carried** / Failed

### **WLGC Board Elections for 2025/2026:**

To be more efficient with board members' time, we will begin the 2025/2026 election process at this time to allow for any tally of votes to be completed before the New Business Section of this meeting.

The following Board Positions are up for election/re-election.

**President** (1-Year Term) (Current – John Riggs)

**Vice-President** (1-Year Term) (Current – Austin Collins)

**CRO** (1-Year Term – New Term Begins January 1, 2026) (Current – Ian Wicke)

**Secretary** (2-Year Term) (Current – Brian Alatalo)

**Three (3) Director Positions** (2-Year Terms) (Current: Leland Belding, Don McConnel, Jim Meier)

**Open Director Position** (1-Year Remaining on Term) (Resigned from the Board, Robert Russel)

If any position(s) are uncontested, then the vote may take place at this time. Contested position votes will be collected via email to the Secretary and the totals presented during New Business.

- President: John Riggs

Motion by Tomma Riggs Second by Brian Alatalo

Any discussion Yes / **No**

**All In Favor** / Any Opposed - Motion - **Carried** / Failed

- Vice-President: Austin Collins

Motion by Tomma Riggs Second by Jim Meier

Any discussion Yes / **No**

**All In Favor** / Any Opposed - Motion - **Carried** / Failed

- Chief Range Officer: Jeff Powers

Motion by Ian Wicke Second by Kyle Hurst

Any discussion Yes / **No**

**All In Favor** / Any Opposed - Motion - **Carried** / Failed

- Secretary: Brian Alatalo

Motion by Tomma Riggs Second by Jim Meier

Any discussion Yes / **No**

**All In Favor** / Any Opposed - Motion - **Carried** / Failed

Motion to allow a one time change in CRO start date to Oct 1st to allow Ian to take the vacant Director Position.

Motion by Tomma Riggs Second by Bob Jensen

Any discussion Yes / **No**

**All In Favor** / Any Opposed - Motion - **Carried** / Failed

○ Three Director Positions:

#1 Leland Belding

#2 Don McConnell

#3 Jim Meier

#4 Ian Wicke (Open Position)

#1 Motion by Brian Alatalo Second by Jim Meier

Any discussion Yes / **No**

**All In Favor** / Any Opposed - Motion - **Carried** / Failed

#2 Motion by Jim Meier Second by Kyle Hurst

Any discussion Yes / **No**

**All In Favor** / Any Opposed - Motion - **Carried** / Failed

#3 Motion by Tomma Riggs Second by Bob Jensen

Any discussion Yes / **No**

**All In Favor** / Any Opposed - Motion - **Carried** / Failed

#4 Motion by Leland Belding Second by Jim Meier

Any discussion Yes / **No**

**All In Favor** / Any Opposed - Motion - **Carried** / Failed

**Secretary's Report:** Brian Alatalo

**Orientation and Club Safety Attendance:**

**Dates:** 08/31/25- 09/24/25

**New Members:** 1

**WLGC Current Membership:** 6

**Chief Range Officer's Report:** Ian Wicke

**Vice-President's Report:** Austin Collins

**President's Report:** John Riggs

**WLGC Treasurer's Report for August 31, 2025:** Tomma Riggs

- (See Attachment 1 & 2)

Motion to accept Treasurer's Report as presented/amended  
by Jim Meier Second by Kyle Hurst

Any discussion Yes / **No**

**All In Favor** / Any opposed - Motion - **Carried** / Failed

Motion to approve the Board reports as presented  
by Jim Meier Second by Kyle Hurst

Any discussion Yes / **No**

**All In Favor** / Any opposed - Motion - **Carried** / Failed

**Special Committee Reports:**

**Building & Long-Range Planning:**

**Grants and Donations:**

**Policy Manual and By-Laws Review Committee:**

**Membership Drive Committee:**

**Competition Matches:**

**WLPS - USPSA / SCSA / RCSA / 3-Gun - Monthly Activity Report:** Ian Wicke / John Riggs

**Monthly Activity Report for NRA & Other Sanctioned Matches:**

**Range Rental Training Activity:**

**Regular Business:**

**Old Business (Open or Tabled Issues):**

- N/A

**New Business:**

- Election Results / Final Vote Counts for Contested Positions

**Board Member Communications:**

This is the time and place for board members to relay information, messages, items of interest to the board or request items be placed on future agendas.

**Date and location for Next Board Meeting:**

October 22, 2025, 6:30 PM on a video conference call via Zoom.

Adjournment by President John Riggs.

Motion to conclude business and adjourn by Jim Meier

Second by Bob Jensen

Any discussion    Yes / **No**

**All In Favor** / Any opposed -    Motion - **Carried** / Failed

President John Riggs adjourned the meeting at 7:09 PM

## Balance Sheet Comparison

West Liberty Gun Club, Inc.

As of July 31, 2025

DISTRIBUTION ACCOUNT		JAN 1 - JUL 31 2025	
	CURRENT	AS OF JULY 31, 2024 (PY)	\$ CHANGE (PY)
<b>Assets</b>			
Current Assets			
Bank Accounts			
1100 Checking-WLGC General	11,170.24	13,079.27	-1,909.03
1200 Checking - Practical Shooters	12,021.08	13,395.16	-1,374.08
1400 Hills Bank CD 0401	115,804.78	112,433.62	3,371.16
1450 Hills Money Market	17,709.95	14,669.78	3,040.17
1000 RO Office Cash	100.00	100.00	
1050 Match Petty Cash	100.00	100.00	
1460 Hills Bank CD 6426 (deleted)			
<b>Total for Bank Accounts</b>	<b>156,906.05</b>	<b>153,777.83</b>	<b>3,128.22</b>
Accounts Receivable			
1800 Accounts receivable (A/R)	233.30	-87.07	320.37
<b>Total for Accounts Receivable</b>	<b>233.30</b>	<b>-87.07</b>	<b>320.37</b>
Other Current Assets			
1900 *Undeposited Funds	-342.40	-342.40	
<b>Total for Other Current Assets</b>	<b>-342.40</b>	<b>-342.40</b>	<b>0</b>
<b>Total for Current Assets</b>	<b>156,796.95</b>	<b>153,348.36</b>	<b>3,448.59</b>
Fixed Assets			
1520 Machinery & Equipment	21,118.79	21,118.79	
1550 Indoor Range	41,984.10	41,984.10	
1551 Office-Shed	5,636.73	5,636.73	
1552 USPSA Storage	3,775.00	3,775.00	
1560 Land Improvements	56,485.14	56,485.14	
1565 Accumulated Depreciation	-73,385.00	-65,998.00	-7,387.00
<b>Total for Fixed Assets</b>	<b>55,614.76</b>	<b>63,001.76</b>	<b>-7,387.00</b>
Other Assets			
<b>Total for Assets</b>	<b>212,411.71</b>	<b>216,350.12</b>	<b>-3,938.41</b>
<b>Liabilities and Equity</b>			
Liabilities			
Current Liabilities			
Accounts Payable			
Credit Cards			
Other Current Liabilities			
2560 Sales Tax Payable	2,031.18	195.65	1,835.53
2600 NRA Memberships Payable	-142.00	-175.00	33.00
2610 Gate Key Deposits	6,455.00	5,370.00	1,085.00
<b>Total for Other Current Liabilities</b>	<b>8,344.18</b>	<b>5,390.65</b>	<b>2,953.53</b>
<b>Total for Current Liabilities</b>	<b>8,344.18</b>	<b>5,390.65</b>	<b>2,953.53</b>

# Balance Sheet Comparison

West Liberty Gun Club, Inc.

As of July 31, 2025

DISTRIBUTION ACCOUNT		JAN 1 - JUL 31 2025	
	CURRENT	AS OF JULY 31, 2024 (PY)	\$ CHANGE (PY)
Long-term Liabilities			
<b>Total for Liabilities</b>	<b>8,344.18</b>	<b>5,390.65</b>	<b>2,953.53</b>
Equity			
3200 Unrestricted Net Assets	211,289.70	204,335.09	6,954.61
Net Income	-7,222.17	6,624.38	-13,846.55
<b>Total for Equity</b>	<b>204,067.53</b>	<b>210,959.47</b>	<b>-6,891.94</b>
<b>Total for Liabilities and Equity</b>	<b>212,411.71</b>	<b>216,350.12</b>	<b>-3,938.41</b>

## West Liberty Gun Club, Inc.

## Profit and Loss Comparison

January - July, 2025

	TOTAL		
	JAN - JUL, 2025	JAN - JUL, 2024 (PY)	CHANGE
Income			
4000 Match Income			
4100 Practical Shooting	1,022.43	-904.30	1,926.73
4110 USPSA	4,020.00	2,835.00	1,185.00
4120 Steel Challenge	905.00	3,596.00	-2,691.00
4130 3 Gun		750.00	-750.00
<b>Total 4100 Practical Shooting</b>	<b>5,947.43</b>	<b>6,276.70</b>	<b>-329.27</b>
<b>Total 4000 Match Income</b>	<b>5,947.43</b>	<b>6,276.70</b>	<b>-329.27</b>
4400 Membership Dues	2,848.44	1,479.34	1,369.10
4500 Program Income			
4510 Public Use	1,098.00	990.00	108.00
4520 Target and Ammo Sales		74.25	-74.25
4530 Range Rental	420.00		420.00
<b>Total 4500 Program Income</b>	<b>1,518.00</b>	<b>1,064.25</b>	<b>453.75</b>
4600 NRA Commissions	12.00	20.00	-8.00
4700 Donations	3.53	49.24	-45.71
4710 Steve Yeater Donations	1,190.00	8,273.00	-7,083.00
<b>Total 4700 Donations</b>	<b>1,193.53</b>	<b>8,322.24</b>	<b>-7,128.71</b>
4990 Other revenue	815.00	150.00	665.00
QuickBooks Payments Sales	1.00		1.00
Uncategorized Income		8.89	-8.89
<b>Total Income</b>	<b>\$12,335.40</b>	<b>\$17,321.42</b>	<b>\$ -4,986.02</b>
Cost of Goods Sold			
5000 Comp'd Match Fees			
5010 USPSA	80.00	20.00	60.00
5020 Steel Challenge	15.00	160.00	-145.00
<b>Total 5000 Comp'd Match Fees</b>	<b>95.00</b>	<b>180.00</b>	<b>-85.00</b>
<b>Total Cost of Goods Sold</b>	<b>\$95.00</b>	<b>\$180.00</b>	<b>\$ -85.00</b>
<b>GROSS PROFIT</b>	<b>\$12,240.40</b>	<b>\$17,141.42</b>	<b>\$ -4,901.02</b>
Expenses			
6100 Administrative Expense			
6130 Computer/software expenses	1,550.34	951.47	598.87
6140 Dues and Membership Fees	160.00		160.00
6150 Office Supplies	369.29	590.87	-221.58
6160 Range Officer Expenses	188.00	236.70	-48.70
6165 Office/General Administrative Expenses	184.90	309.81	-124.91
<b>Total 6100 Administrative Expense</b>	<b>2,452.53</b>	<b>2,088.85</b>	<b>363.68</b>



# West Liberty Gun Club, Inc.

## Profit and Loss Comparison

January - July, 2025

	TOTAL		
	JAN - JUL, 2025	JAN - JUL, 2024 (PY)	CHANGE
6200 Match Expenses			
6210 Targets	412.70	-237.00	649.70
6211 USPSA	366.00	182.00	184.00
6213 3Gun		55.00	-55.00
<b>Total 6210 Targets</b>	<b>778.70</b>	<b>0.00</b>	<b>778.70</b>
6220 Pastors	482.18	239.75	242.43
6221 USPSA	170.00	98.00	72.00
6223 3Gun		16.00	-16.00
<b>Total 6220 Pastors</b>	<b>652.18</b>	<b>353.75</b>	<b>298.43</b>
6230 Activity Fees	-730.76	-543.00	-187.76
6231 USPSA	495.00		495.00
6232 Steel Challenge	766.00	399.62	366.38
<b>Total 6230 Activity Fees</b>	<b>530.24</b>	<b>-143.38</b>	<b>673.62</b>
6240 Miscellaneous	-404.00	-174.93	-229.07
6241 USPSA	329.14	154.46	174.68
6242 Steel Challenge	227.14	891.11	-663.97
6243 3Gun		106.66	-106.66
6246 USPSA/SCSA Operational	2,633.30	1,697.83	935.47
<b>Total 6240 Miscellaneous</b>	<b>2,785.58</b>	<b>2,675.13</b>	<b>110.45</b>
6250 Prizes and Awards		-770.00	770.00
6251 USPSA		380.00	-380.00
6255 Food/Catering		780.00	-780.00
<b>Total 6250 Prizes and Awards</b>		<b>390.00</b>	<b>-390.00</b>
6270 Stripe Fees			
6271 USPSA	137.18	67.14	70.04
6272 SCSA	39.58	244.24	-204.66
6273 Stripe Fees - 3Gun		27.00	-27.00
<b>Total 6270 Stripe Fees</b>	<b>176.76</b>	<b>338.38</b>	<b>-161.62</b>
<b>Total 6200 Match Expenses</b>	<b>4,923.46</b>	<b>3,613.88</b>	<b>1,309.58</b>
6300 Operating Expenses			
6320 Cleaning		53.01	-53.01
6340 Facilities and Equipment			
6345 Groundkeeping	1,543.89	2,513.95	-970.06
6346 Security		24.37	-24.37
<b>Total 6340 Facilities and Equipment</b>	<b>1,543.89</b>	<b>2,538.32</b>	<b>-994.43</b>
6360 QuickBooks Payments Fees	202.45	98.87	103.58
6370 Repairs and Maintenance	4,450.29		4,450.29

# West Liberty Gun Club, Inc.

## Profit and Loss Comparison

January - July, 2025

	TOTAL		
	JAN - JUL, 2025	JAN - JUL, 2024 (PY)	CHANGE
6380 Utilities			
6381 Electric Expense	1,106.21	1,048.32	57.89
6382 Portable Restroom Expense	2,217.04	2,102.55	114.49
6384 Telephone, Telecommunications	1,540.34	1,546.38	-6.04
<b>Total 6380 Utilities</b>	<b>4,863.59</b>	<b>4,697.25</b>	<b>166.34</b>
6390 Miscellaneous	139.15	30.37	108.78
<b>Total 6300 Operating Expenses</b>	<b>11,199.37</b>	<b>7,417.82</b>	<b>3,781.55</b>
6400 Sales Tax Expense	642.82	633.29	9.53
8100 Reconciliation Discrepancies		-1,814.81	1,814.81
<b>Total Expenses</b>	<b>\$19,218.18</b>	<b>\$11,939.03</b>	<b>\$7,279.15</b>
NET OPERATING INCOME	<b>\$ -6,977.78</b>	<b>\$5,202.39</b>	<b>\$ -12,180.17</b>
Other Income			
7100 Interest			
7110 Bank Account Interest	8.31	7.27	1.04
7115 MMA Interest	24.26	18.71	5.55
7120 Short-term CD Interest	173.04	1,396.01	-1,222.97
<b>Total 7100 Interest</b>	<b>205.61</b>	<b>1,421.99</b>	<b>-1,216.38</b>
<b>Total Other Income</b>	<b>\$205.61</b>	<b>\$1,421.99</b>	<b>\$ -1,216.38</b>
Other Expenses			
6000 Contract Services			
6020 Legal Fees	450.00		450.00
<b>Total 6000 Contract Services</b>	<b>450.00</b>		<b>450.00</b>
<b>Total Other Expenses</b>	<b>\$450.00</b>	<b>\$0.00</b>	<b>\$450.00</b>
NET OTHER INCOME	<b>\$ -244.39</b>	<b>\$1,421.99</b>	<b>\$ -1,666.38</b>
NET INCOME	<b>\$ -7,222.17</b>	<b>\$6,624.38</b>	<b>\$ -13,846.55</b>