



# WEST LIBERTY GUN CLUB, INC

Minutes for June 25, 2025

## **Opening:**

The June regular board meeting of the West Liberty Gun Club, Inc. was called to order by President John Riggs at 6:31 PM on June 25, 2025, on a video conference call via Zoom.

## **Roll call of Board Members by:** President, John Riggs

Present: President John Riggs, Vice-President, Austin Collins, Treasurer, Tomma Riggs, CRO, Ian Wicke, Secretary, Brian Alatalo

Directors: Leland Belding, Kyle Hurst, Bob Jensen, Don McConnel, Jim Meier, Robert Russell.

**Absent:** Austin Collins, Jim Meier

There were also \_1\_ regular members in attendance: Eric Roehrle

## **Approval of Agenda:**

Are there any additions to the June agenda? No

Motion to approve the June agenda as presented/amended by Tomma Riggs

Second by Kyle Hurst

Any discussion Yes / **No**

**All In Favor** / Any Opposed - Motion - **Carried** / Failed

## **Approval of Minutes of the May meeting and Board Reports:**

Are there any additions or corrections to the minutes of the May meeting?

Motion to approve the minutes as distributed/amended by Brian Alatalo

Second by Tomma Riggs

Any discussion Yes / **No**

**All In Favor** / Any Opposed - Motion - **Carried** / Failed

**Secretary's Report:** Brian Alatalo

**Orientation and Club Safety Attendance:**

**Dates:** May 28, 2025 - June 25, 2025

**New Members:** 8 (plus 8 in process)

**WLGC Current Membership:** 355 (including associates)

**Chief Range Officer's Report:** Ian Wicke

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**Vice-President's Report:** Austin Collins

**President's Report:** John Riggs

Discussed giving Ira Bowman a Lifetime Membership as a thank you for all of his dedicated work to improve our range.

**WLGC Treasurer's Report for May 31, 2025:** Tomma Riggs

- (See Attachment 1 & 2)

Motion to accept Treasurer's Report as presented/amended  
by Brian Alatalo Second by Kyle Hurst

Any discussion Yes / **No**

**All In Favor** / Any opposed - Motion - **Carried** / Failed

**Special Committee Reports:**

**Building & Long-Range Planning:**

**Grants and Donations:**

**Policy Manual and By-Laws Review Committee:**

**Membership Drive Committee:**

**Competition Matches:**

**WLPS - USPSA / SCSA / RCSA / 3-Gun - Monthly Activity Report:** Ian Wicke / John Riggs

**Monthly Activity Report for NRA & Other Sanctioned Matches:**

**Range Rental Training Activity:**

Motion to approve the Board Reports as presented  
by Tomma Riggs Second by Kyle Hurst  
Any discussion Yes / **No**  
**All In Favor** / Any opposed - Motion - **Carried** / Failed

**Regular Business:**

**Old Business (Open or Tabled Issues):**

- Update on RSO Office Renovations – Leland Belding
- Update on .22 Gallery Renovations – Leland Belding

**New Business:**

- Lifetime Membership for Ira Bowman
- Recognition for Larry's mowing and trimming, the range looks spectacular.
- Trap Range update

**Board Member Communications:**

This is the time and place for board members to relay information, messages, items of interest to the board or request items be placed on future agendas.

**Date and Location for Next Board Meeting:**

July 23, 2025 at 6:30 PM on a video conference call via Zoom.

Adjournment by President John Riggs.

Motion to conclude business and adjourn by Tomma Riggs  
Second by Kyle Hurst  
Any discussion Yes / **No**

**All In Favor** / Any opposed - Motion - **Carried** / Failed

President John Riggs adjourned the meeting at 6:58 PM

## Statement of Financial Position Comparison

West Liberty Gun Club, Inc.

As of May 31, 2025

DISTRIBUTION ACCOUNT	TOTAL		
	AS OF MAY 31, 2024 (PY)	\$ CHANGE (PY)	AS OF MAY 31, 2025
<b>Assets</b>			
Current Assets			
Bank Accounts			
1000 RO Office Cash	100.00		100.00
1050 Match Petty Cash	100.00		100.00
1100 Checking-WLGC General	16,502.83	-1,969.46	14,533.37
1200 Checking - Practical Shooters	10,753.15	825.24	11,578.39
1400 Hills Bank CD 0401	112,433.62	3,283.66	115,717.28
1450 Hills Money Market	14,160.86	2,788.24	16,949.10
<b>Total for Bank Accounts</b>	<b>\$154,050.46</b>	<b>\$4,927.68</b>	<b>\$158,978.14</b>
Accounts Receivable			
1800 Accounts receivable (A/R)	-68.67	379.74	311.07
<b>Total for Accounts Receivable</b>	<b>-\$68.67</b>	<b>\$379.74</b>	<b>\$311.07</b>
Other Current Assets			
1350 Supplies Inventory			
1900 *Undeposited Funds	-342.40		-342.40
<b>Total for Other Current Assets</b>	<b>-\$342.40</b>	<b>0</b>	<b>-\$342.40</b>
<b>Total for Current Assets</b>	<b>\$153,639.39</b>	<b>\$5,307.42</b>	<b>\$158,946.81</b>
Fixed Assets			
1520 Machinery & Equipment	21,118.79		21,118.79
1550 Indoor Range	41,984.10		41,984.10
1551 Office-Shed	5,636.73		5,636.73
1552 USPSA Storage	3,775.00		3,775.00
1560 Land Improvements	56,485.14		56,485.14
1565 Accumulated Depreciation	-65,998.00	-7,387.00	-73,385.00
<b>Total for Fixed Assets</b>	<b>\$63,001.76</b>	<b>-\$7,387.00</b>	<b>\$55,614.76</b>
Other Assets			
<b>Total for Assets</b>	<b>\$216,641.15</b>	<b>-\$2,079.58</b>	<b>\$214,561.57</b>

# Statement of Financial Position Comparison

West Liberty Gun Club, Inc.

As of May 31, 2025

DISTRIBUTION ACCOUNT	TOTAL		
	AS OF MAY 31, 2024 (PY)	\$ CHANGE (PY)	AS OF MAY 31, 2025
Liabilities and Equity			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 Accounts Payable			
<b>Total for Accounts Payable</b>	<b>0</b>	<b>0</b>	<b>0</b>
Credit Cards			
Other Current Liabilities			
2560 Sales Tax Payable	161.35	1,850.51	2,011.86
2600 NRA Memberships Payable	-185.00	68.00	-117.00
2610 Gate Key Deposits	5,280.00	950.00	6,230.00
Out Of Scope Agency Payable			
<b>Total for Other Current Liabilities</b>	<b>\$5,256.35</b>	<b>\$2,868.51</b>	<b>\$8,124.86</b>
<b>Total for Current Liabilities</b>	<b>\$5,256.35</b>	<b>\$2,868.51</b>	<b>\$8,124.86</b>
Long-term Liabilities			
<b>Total for Liabilities</b>	<b>\$5,256.35</b>	<b>\$2,868.51</b>	<b>\$8,124.86</b>
Equity			
3200 Unrestricted Net Assets	204,335.09	6,954.61	211,289.70
Net Income	7,049.71	-11,902.70	-4,852.99
3000 Opening Bal Equity			
<b>Total for Equity</b>	<b>\$211,384.80</b>	<b>-\$4,948.09</b>	<b>\$206,436.71</b>
<b>Total for Liabilities and Equity</b>	<b>\$216,641.15</b>	<b>-\$2,079.58</b>	<b>\$214,561.57</b>

## Statement of Activity Comparison

West Liberty Gun Club, Inc.

January 1-May 31, 2025

DISTRIBUTION ACCOUNT	TOTAL		
	JAN 1 - MAY 31 2025	JAN 1 - MAY 31 2024 (PY)	\$ CHANGE (PY)
Income			
4000 Match Income	0	0	0
4100 Practical Shooting	\$2,984.63	-\$388.26	\$3,372.89
4110 USPSA		1,080.00	-1,080.00
4120 Steel Challenge		2,751.00	-2,751.00
<b>Total for 4100 Practical Shooting</b>	<b>\$2,984.63</b>	<b>\$3,442.74</b>	<b>-\$458.11</b>
<b>Total for 4000 Match Income</b>	<b>\$2,984.63</b>	<b>\$3,442.74</b>	<b>-\$458.11</b>
4400 Membership Dues	2,572.44	989.34	1,583.10
4500 Program Income	0	0	0
4510 Public Use	885.00	630.00	255.00
4530 Range Rental	60.00		60.00
4520 Target and Ammo Sales		72.00	-72.00
<b>Total for 4500 Program Income</b>	<b>\$945.00</b>	<b>\$702.00</b>	<b>\$243.00</b>
4600 NRA Commissions	12.00	20.00	-8.00
4700 Donations	0	\$5.60	-\$5.60
4710 Steve Yeater Donations	1,190.00	7,836.00	-6,646.00
<b>Total for 4700 Donations</b>	<b>\$1,190.00</b>	<b>\$7,841.60</b>	<b>-\$6,651.60</b>
4990 Other revenue	75.00	150.00	-75.00
Uncategorized Income		8.89	-8.89
<b>Total for Income</b>	<b>\$7,779.07</b>	<b>\$13,154.57</b>	<b>-\$5,375.50</b>
Cost of Goods Sold			
5000 Comp'd Match Fees	0	0	0
5020 Steel Challenge		160.00	-160.00
<b>Total for 5000 Comp'd Match Fees</b>	<b>0</b>	<b>\$160.00</b>	<b>-\$160.00</b>
<b>Total for Cost of Goods Sold</b>	<b>0</b>	<b>\$160.00</b>	<b>-\$160.00</b>
<b>Gross Profit</b>	<b>\$7,779.07</b>	<b>\$12,994.57</b>	<b>-\$5,215.50</b>
Expenses			
6100 Administrative Expense	0	0	0
6130 Computer/software expenses	801.36	212.94	588.42
6140 Dues and Membership Fees	160.00		160.00
6150 Office Supplies	200.10	447.87	-247.77
6160 Range Officer Expenses	150.00	166.70	-16.70
6165 Office/General Administrative Expenses	184.90	309.81	-124.91
<b>Total for 6100 Administrative Expense</b>	<b>\$1,496.36</b>	<b>\$1,137.32</b>	<b>\$359.04</b>
6200 Match Expenses	0	0	0
6220 Pastors	\$652.18	\$323.75	\$328.43
6221 USPSA		30.00	-30.00
<b>Total for 6220 Pastors</b>	<b>\$652.18</b>	<b>\$353.75</b>	<b>\$298.43</b>

# Statement of Activity Comparison

West Liberty Gun Club, Inc.

January 1-May 31, 2025

DISTRIBUTION ACCOUNT	TOTAL		
	JAN 1 - MAY 31 2025	JAN 1 - MAY 31 2024 (PY)	\$ CHANGE (PY)
6230 Activity Fees	0	-\$404.28	\$404.28
6232 Steel Challenge	327.00	272.00	55.00
<b>Total for 6230 Activity Fees</b>	<b>\$327.00</b>	<b>-\$132.28</b>	<b>\$459.28</b>
6240 Miscellaneous	0	\$59.40	-\$59.40
6241 USPSA	11.30	34.85	-23.55
6242 Steel Challenge	9.57	793.25	-783.68
6246 USPSA/SCSA Operational	1,307.04	1,673.23	-366.19
<b>Total for 6240 Miscellaneous</b>	<b>\$1,327.91</b>	<b>\$2,560.73</b>	<b>-\$1,232.82</b>
6210 Targets	0	-\$57.00	\$57.00
6211 USPSA		57.00	-57.00
<b>Total for 6210 Targets</b>	<b>0</b>	<b>0</b>	<b>0</b>
6250 Prizes and Awards	0	-\$550.00	\$550.00
6251 USPSA		160.00	-160.00
6255 Food/Catering		780.00	-780.00
<b>Total for 6250 Prizes and Awards</b>	<b>0</b>	<b>\$390.00</b>	<b>-\$390.00</b>
6270 Stripe Fees	0	0	0
6271 USPSA		29.04	-29.04
6272 SCSA		239.24	-239.24
<b>Total for 6270 Stripe Fees</b>	<b>0</b>	<b>\$268.28</b>	<b>-\$268.28</b>
<b>Total for 6200 Match Expenses</b>	<b>\$2,307.09</b>	<b>\$3,440.48</b>	<b>-\$1,133.39</b>
6300 Operating Expenses	0	0	0
6340 Facilities and Equipment	0	0	0
6345 Groundkeeping	615.00	875.00	-260.00
6346 Security		24.37	-24.37
<b>Total for 6340 Facilities and Equipment</b>	<b>\$615.00</b>	<b>\$899.37</b>	<b>-\$284.37</b>
6360 QuickBooks Payments Fees	98.52	78.49	20.03
6370 Repairs and Maintenance	3,843.94		3,843.94
6380 Utilities	0	0	0
6381 Electric Expense	807.48	761.48	46.00
6382 Portable Restroom Expense	1,408.12	1,351.41	56.71
6384 Telephone, Telecommunications	1,100.26	1,106.05	-5.79
<b>Total for 6380 Utilities</b>	<b>\$3,315.86</b>	<b>\$3,218.94</b>	<b>\$96.92</b>
6390 Miscellaneous	134.07	30.37	103.70
6320 Cleaning		53.01	-53.01
<b>Total for 6300 Operating Expenses</b>	<b>\$8,007.39</b>	<b>\$4,280.18</b>	<b>\$3,727.21</b>
6400 Sales Tax Expense	475.17	311.25	163.92

# Statement of Activity Comparison

West Liberty Gun Club, Inc.

January 1-May 31, 2025

DISTRIBUTION ACCOUNT	TOTAL		
	JAN 1 - MAY 31 2025	JAN 1 - MAY 31 2024 (PY)	\$ CHANGE (PY)
8100 Reconciliation Discrepancies		-1,814.81	1,814.81
<b>Total for Expenses</b>	<b>\$12,286.01</b>	<b>\$7,354.42</b>	<b>\$4,931.59</b>
<b>Net Operating Income</b>	<b>-\$4,506.94</b>	<b>\$5,640.15</b>	<b>-\$10,147.09</b>
Other Income			
7100 Interest	0	0	0
7110 Bank Account Interest	5.00	3.76	1.24
7115 MMA Interest	13.41	9.79	3.62
7120 Short-term CD Interest	85.54	1,396.01	-1,310.47
<b>Total for 7100 Interest</b>	<b>\$103.95</b>	<b>\$1,409.56</b>	<b>-\$1,305.61</b>
<b>Total for Other Income</b>	<b>\$103.95</b>	<b>\$1,409.56</b>	<b>-\$1,305.61</b>
Other Expenses			
6000 Contract Services	0	0	0
6020 Legal Fees	450.00		450.00
<b>Total for 6000 Contract Services</b>	<b>\$450.00</b>	<b>0</b>	<b>\$450.00</b>
<b>Total for Other Expenses</b>	<b>\$450.00</b>	<b>0</b>	<b>\$450.00</b>
<b>Net Other Income</b>	<b>-\$346.05</b>	<b>\$1,409.56</b>	<b>-\$1,755.61</b>
<b>Net Income</b>	<b>-\$4,852.99</b>	<b>\$7,049.71</b>	<b>-\$11,902.70</b>