



# WEST LIBERTY GUN CLUB INC.

Minutes for May 25, 2022

## Opening

The May regular board meeting of the West Liberty Gun Club was called to order by President John Riggs at 6:31 PM on May 25, 2022 on a video conference call via Zoom.

## Roll call of Board Members by Secretary Brian Alatalo

Present: President John Riggs, Treasurer Tomma Riggs, CRO Ian Wicke, Secretary Brian Alatalo, Directors: Leland Belding, Bruce Guither, Kyle Hurst, Bob Jensen, Don McConnel & Jim Meier.

**Absent:** Bob Jensen, Jim Meier, Vice-President Austin Collins

There were also 0 regular members in attendance:

## Approval of Agenda

Are there any additions to the May agenda? No

Motion to approve the May agenda as presented/amended by Tomma Riggs

Second by Don McConnel

Any discussion Yes / **No**

**All In Favor** / Any opposed - Motion - **Carried** / Failed

## Approval of Minutes of the April Meeting and Board Reports

Are there any additions or corrections to the minutes of the April meeting?

Motion to approve the minutes as distributed/amended by Tomma Riggs

Second by Don McConnel

Any discussion Yes / **No**

**All In Favor** / Any opposed - Motion - **Carried** / Failed

**Secretary's Report:** Brian Alatalo

**Orientation and Club Safety:**

**Dates:** April 28th - May 25th      **# of New Members:** 5

**Chief Range Officer's Report:** Ian Wicke

**Vice-President's Report:** Austin Collins

**President's Report** : John Riggs

**WLGC Treasurer's Report for April 2022:** Tomma Riggs

- (See Attachment 1 & 2)

Motion to accept Treasurer's Report as presented/amended by Bruce Guither

Second by Don McConnel

Any discussion    Yes / **No**

**All In Favor** / Any opposed -    Motion - **Carried** / Failed

Motion to approve the Board reports as presented by Tomma Riggs

Second by Kyle Hurst

Any discussion    Yes / **No**

**All In Favor** / Any opposed -    Motion - **Carried** / Failed

**Special Committee Reports:**

**Building & Long-Range Planning:** No current projects

**Grants and Donations:** None to report

**Policy Manual and By-Laws Review Committee:** Nothing to report

**Membership Drive Committee:**

- (See New Business #1)

**Competition Matches:**

**WLPS - USPSA / SCSA / RCSA / 3-Gun - Monthly Activity Report:** Ian Wicke / John Riggs

**Monthly Activity Report for NRA & Other Sanctioned Matches:**

**Range Rental Training Activity:**

**Regular Business:**

**Old Business (Open or Tabled Issues):**

- Update on Water Mitigation Project (gutters and gravel) - John Riggs/Ian Wicke  
Playing phone tag with contractors, drawings have been sent.

**New Business:**

- Membership Drive Committee Update and Proposal
- Proposal by Membership Committee to give 6 annual memberships to employees from local gun stores in the area to promote the club and encourage the gun stores to send customers to the club to check us out. In addition, a free entry to a Practical Shooters Competition will be given to select staff members of the stores (to be provided by the WLPractical Shooters). If a gun shop employee refers 3 new members to join the club, that employee would receive a free membership (1 Year). (See Attachment 3 for complete proposal).

Motion to approve to the Membership Committee's proposal by Leland Belding

Second by Tomma Riggs

Any discussion Yes / **No**

**All In Favor** / Any opposed - Motion - **Carried** / Failed

**Board Member Communications:** This is the time and place for board members to relay information, messages, items of interest to the board or request items be placed on future agendas.

**Date and location for Next Board Meeting**

June 22, 2022, 6:30 PM on a video conference call via Zoom.

Adjournment by President John Riggs.

Motion to conclude business and adjourn by Tomma Riggs

Second by Don McConnel

Any discussion Yes / **No**

**All In Favor** / Any opposed - Motion - **Carried** / Failed

President John Riggs adjourned the meeting at 7:03 PM

## West Liberty Gun Club, Inc.

## Balance Sheet Comparison

As of April 30, 2022

	TOTAL		
	AS OF APR 30, 2022	AS OF APR 30, 2021 (PY)	CHANGE
<b>ASSETS</b>			
Current Assets			
Bank Accounts			
1000 RO Office Cash	100.00	100.00	0.00
1050 Match Petty Cash	100.00	100.00	0.00
1100 Checking-WLGC General	12,876.30	19,923.39	-7,047.09
1200 Checking - Practical Shooters	5,735.49	8,370.55	-2,635.06
1400 Hills Bank CD 5512	0.00	50,198.55	-50,198.55
1450 Hills Money Market	27,530.62	52,528.09	-24,997.47
1460 Hills Bank CD 6426	90,570.91		90,570.91
<b>Total Bank Accounts</b>	<b>\$136,913.32</b>	<b>\$131,220.58</b>	<b>\$5,692.74</b>
Accounts Receivable			
1800 Accounts receivable (A/R)	4,183.29	-359.00	4,542.29
<b>Total Accounts Receivable</b>	<b>\$4,183.29</b>	<b>\$ -359.00</b>	<b>\$4,542.29</b>
Other Current Assets			
1350 Supplies Inventory	0.00	0.00	0.00
1900 *Undeposited Funds	0.00	-7.78	7.78
<b>Total Other Current Assets</b>	<b>\$0.00</b>	<b>\$ -7.78</b>	<b>\$7.78</b>
<b>Total Current Assets</b>	<b>\$141,096.61</b>	<b>\$130,853.80</b>	<b>\$10,242.81</b>
Fixed Assets			
1520 Machinery & Equipment	15,886.85	15,886.85	0.00
1550 Indoor Range	41,984.10	41,984.10	0.00
1551 Office-Shed	5,636.73	5,636.73	0.00
1552 USPSA Storage	3,775.00	3,775.00	0.00
1560 Land Improvements	56,485.14	56,485.14	0.00
1565 Accumulated Depreciation	-32,588.00	-32,588.00	0.00
<b>Total Fixed Assets</b>	<b>\$91,179.82</b>	<b>\$91,179.82</b>	<b>\$0.00</b>
<b>TOTAL ASSETS</b>	<b>\$232,276.43</b>	<b>\$222,033.62</b>	<b>\$10,242.81</b>

# West Liberty Gun Club, Inc.

## Balance Sheet Comparison

As of April 30, 2022

	TOTAL		
	AS OF APR 30, 2022	AS OF APR 30, 2021 (PY)	CHANGE
<b>LIABILITIES AND EQUITY</b>			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 Accounts Payable	123.78	0.00	123.78
<b>Total Accounts Payable</b>	<b>\$123.78</b>	<b>\$0.00</b>	<b>\$123.78</b>
Other Current Liabilities			
2560 Sales Tax Payable	3,018.31	1,358.08	1,660.23
2600 NRA Memberships Payable	-30.00	195.00	-225.00
2610 Gate Key Deposits	4,230.00	3,710.00	520.00
Out Of Scope Agency Payable	0.00	0.00	0.00
<b>Total Other Current Liabilities</b>	<b>\$7,218.31</b>	<b>\$5,263.08</b>	<b>\$1,955.23</b>
<b>Total Current Liabilities</b>	<b>\$7,342.09</b>	<b>\$5,263.08</b>	<b>\$2,079.01</b>
<b>Total Liabilities</b>	<b>\$7,342.09</b>	<b>\$5,263.08</b>	<b>\$2,079.01</b>
Equity			
3000 Opening Bal Equity	0.00	0.00	0.00
3200 Unrestricted Net Assets	232,157.14	213,097.37	19,059.77
Net Income	-7,222.80	3,673.17	-10,895.97
<b>Total Equity</b>	<b>\$224,934.34</b>	<b>\$216,770.54</b>	<b>\$8,163.80</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$232,276.43</b>	<b>\$222,033.62</b>	<b>\$10,242.81</b>

## West Liberty Gun Club, Inc.

## Profit and Loss Comparison

October 2021 - April 2022

	TOTAL		
	OCT 2021 - APR 2022	OCT 2020 - APR 2021 (PY)	CHANGE
<b>Income</b>			
4000 Match Income	0.00	1,805.00	-1,805.00
4100 Practical Shooting	2,193.98		2,193.98
4110 USPSA	495.00	730.00	-235.00
4120 Steel Challenge		3,025.00	-3,025.00
4150 Sponsor Donations	250.00		250.00
<b>Total 4100 Practical Shooting</b>	<b>2,938.98</b>	<b>3,755.00</b>	<b>-816.02</b>
4200 ISRPA Match Income		1,340.00	-1,340.00
4300 NRA Matches		82.50	-82.50
<b>Total 4000 Match Income</b>	<b>2,938.98</b>	<b>6,982.50</b>	<b>-4,043.52</b>
4400 Membership Dues	24,124.09	20,021.53	4,102.56
4450 Discounts given		-58.37	58.37
<b>Total 4400 Membership Dues</b>	<b>24,124.09</b>	<b>19,963.16</b>	<b>4,160.93</b>
<b>4500 Program Income</b>			
4510 Public Use	615.00	390.00	225.00
4515 Public Use - Groupon (deleted)		397.78	-397.78
<b>Total 4510 Public Use</b>	<b>615.00</b>	<b>787.78</b>	<b>-172.78</b>
4520 Target and Ammo Sales	22.50	1,861.50	-1,839.00
<b>Total 4500 Program Income</b>	<b>637.50</b>	<b>2,649.28</b>	<b>-2,011.78</b>
4600 NRA Commissions	160.00	204.00	-44.00
4700 Donations	243.42	51.44	191.98
<b>4900 Special Events Income</b>			
4930 Range Rentals	45.00		45.00
<b>Total 4900 Special Events Income</b>	<b>45.00</b>		<b>45.00</b>
4990 Other revenue		192.52	-192.52
<b>Total Income</b>	<b>\$28,148.99</b>	<b>\$30,042.90</b>	<b>\$ -1,893.91</b>
<b>Cost of Goods Sold</b>			
<b>5000 Comp'd Match Fees</b>			
5010 USPSA	20.00	60.00	-40.00
5020 Steel Challenge		345.00	-345.00
<b>Total 5000 Comp'd Match Fees</b>	<b>20.00</b>	<b>405.00</b>	<b>-385.00</b>
<b>Total Cost of Goods Sold</b>	<b>\$20.00</b>	<b>\$405.00</b>	<b>\$ -385.00</b>
<b>GROSS PROFIT</b>	<b>\$28,128.99</b>	<b>\$29,637.90</b>	<b>\$ -1,508.91</b>
<b>Expenses</b>			
<b>6100 Administrative Expense</b>			
6110 Bank Charges	3.00		3.00
6130 Computer/software expenses	160.39		160.39
6140 Dues and Membership Fees	170.00	50.00	120.00

# West Liberty Gun Club, Inc.

## Profit and Loss Comparison

October 2021 - April 2022

	TOTAL		
	OCT 2021 - APR 2022	OCT 2020 - APR 2021 (PY)	CHANGE
6150 Office Supplies	637.12	270.12	367.00
6160 Range Officer Expenses		300.00	-300.00
6180 Miscellaneous	235.52		235.52
<b>Total 6100 Administrative Expense</b>	<b>1,206.03</b>	<b>620.12</b>	<b>585.91</b>
6200 Match Expenses	-55.00		-55.00
6210 Targets			
6211 USPSA	55.00	37.00	18.00
6215 ISRPA		291.45	-291.45
<b>Total 6210 Targets</b>	<b>55.00</b>	<b>328.45</b>	<b>-273.45</b>
6220 Pastors	-13.00	192.17	-205.17
6221 USPSA	13.00	14.00	-1.00
<b>Total 6220 Pastors</b>	<b>0.00</b>	<b>206.17</b>	<b>-206.17</b>
6230 Activity Fees	-75.00		-75.00
6231 USPSA	200.00	111.00	89.00
6232 Steel Challenge		302.50	-302.50
<b>Total 6230 Activity Fees</b>	<b>125.00</b>	<b>413.50</b>	<b>-288.50</b>
6240 Miscellaneous	-34.00	2,149.19	-2,183.19
6241 USPSA	101.37	63.00	38.37
6242 Steel Challenge	6,653.65	529.83	6,123.82
6244 NRA Matches		320.00	-320.00
6245 ISRPA		470.59	-470.59
<b>Total 6240 Miscellaneous</b>	<b>6,721.02</b>	<b>3,532.61</b>	<b>3,188.41</b>
6250 Prizes and Awards		99.70	-99.70
6251 USPSA	64.95		64.95
6252 Steel Challenge		545.38	-545.38
6254 NRA Matches		470.59	-470.59
<b>Total 6250 Prizes and Awards</b>	<b>64.95</b>	<b>1,115.67</b>	<b>-1,050.72</b>
<b>Total 6200 Match Expenses</b>	<b>6,910.97</b>	<b>5,596.40</b>	<b>1,314.57</b>
6300 Operating Expenses			
6310 Advertising Expenses	381.60	171.20	210.40
6340 Facilities and Equipment	46.62	123.30	-76.68
6345 Groundkeeping	300.00	510.00	-210.00
<b>Total 6340 Facilities and Equipment</b>	<b>346.62</b>	<b>633.30</b>	<b>-286.68</b>
6350 Insurance			
6351 Liability Insurance	4,877.00	4,805.00	72.00
<b>Total 6350 Insurance</b>	<b>4,877.00</b>	<b>4,805.00</b>	<b>72.00</b>
6360 QuickBooks Payments Fees	530.00	462.72	67.28
6370 Repairs and Maintenance	1,374.33	49.23	1,325.10

# West Liberty Gun Club, Inc.

## Profit and Loss Comparison

October 2021 - April 2022

	TOTAL		
	OCT 2021 - APR 2022	OCT 2020 - APR 2021 (PY)	CHANGE
6380 Utilities			
6381 Electric Expense	727.26	724.24	3.02
6382 Portable Restroom Expense	1,866.19	1,052.14	814.05
6384 Telephone, Telecommunications	330.65	194.70	135.95
<b>Total 6380 Utilities</b>	<b>2,924.10</b>	<b>1,971.08</b>	<b>953.02</b>
6390 Miscellaneous	37.06	62.95	-25.89
<b>Total 6300 Operating Expenses</b>	<b>10,470.71</b>	<b>8,155.48</b>	<b>2,315.23</b>
6400 Sales Tax Expense	1,853.23	1,986.85	-133.62
8100 Reconciliation Discrepancies	192.20		192.20
<b>Total Expenses</b>	<b>\$20,633.14</b>	<b>\$16,358.85</b>	<b>\$4,274.29</b>
NET OPERATING INCOME	<b>\$7,495.85</b>	<b>\$13,279.05</b>	<b>\$ -5,783.20</b>
Other Income			
7100 Interest			
7110 Bank Account Interest	6.97	3.35	3.62
7115 MMA Interest	23.25	12.70	10.55
7120 Short-term CD Interest	172.03	219.82	-47.79
<b>Total 7100 Interest</b>	<b>202.25</b>	<b>235.87</b>	<b>-33.62</b>
<b>Total Other Income</b>	<b>\$202.25</b>	<b>\$235.87</b>	<b>\$ -33.62</b>
Other Expenses			
6990 Miscellaneous Expense	123.78	32.08	91.70
<b>Total Other Expenses</b>	<b>\$123.78</b>	<b>\$32.08</b>	<b>\$91.70</b>
NET OTHER INCOME	<b>\$78.47</b>	<b>\$203.79</b>	<b>\$ -125.32</b>
<b>NET INCOME</b>	<b>\$7,574.32</b>	<b>\$13,482.84</b>	<b>\$ -5,908.52</b>



## **West Liberty Gun Club**

### **Membership Committee**

#### Plan for promoting the club at gun stores

1. Contact local gun stores about promoting the gun club.
  - a. Initial Contact
    - i. Scheels CRL (contact made) (3 memberships)
    - ii. Suggestions? (3 memberships)
  - b. Future contacts?
    - i. Farm & Fleet CR?
    - ii. Theisen's IC?
    - iii. Fin & Feather IC?
    - iv. Mitchell Arms and Ammo Muscatine?
    - v. Quad Cities?
    - vi. L&R in Durant?
  
2. Provide the store with promotional flyer.
  - a. Pictures
  - b. Map
  - c. Contact info
  
3. Incentives
  - a. Provide up to three (3) free 1-year memberships for the gun department depending on size of department. The gun department manager gets to distribute the memberships.
  - b. Each membership includes one (1) free entry to either a USPSA or Steel Challenge monthly match.
  - c. If the gun store employee is credited with the club signing up three (3) new members within that year that individual gets a personal free one (1) year membership for the next year.
  
4. Promotional?
  - a. Set up a steel popper dueling match with the falling X-poppers.
  - b. Invite all gun department employees.