



# WEST LIBERTY GUN CLUB INC.

Minutes for February 24, 2021

## Opening

The February regular board meeting of the West Liberty Gun Club was called to order by President John Riggs at 6:35 PM on February 24, 2021 on a video conference call via Zoom.

## Roll call of Board Members by Secretary Tomma Riggs

Present: President John Riggs, Vice-President Austin Collins, CRO Ian Wicke, Secretary Tomma Riggs,

Directors: Jim Amlong, Chet Duda, Bruce Guither, Bob Jensen, Don McConnel, Brenda Quick.

**Absent:** Treasurer Elizabeth Scovill

There were also 2 regular members in attendance: Brian Alatalo & David Caccioli

## Approval of Agenda

Are there any additions to the February agenda?

Motion to approve the February agenda as presented/amended by Don McConnel

Second by Jim Amlong

Any discussion Yes / **No**

**All In Favor** / Any opposed - Motion - **Carried** / Failed

## Approval of Minutes of the January Meeting and Board Reports

Are there any additions or corrections to the minutes of the January meeting?

Motion to approve the minutes as distributed/amended by Chet Duda

Second by Don McConnel

Any discussion Yes / **No**

**All In Favor** / Any opposed - **Motion - Carried** / Failed

**Secretary's Report:** Tomma Riggs

- **Orientation and Club Safety:**

Dates: Jan 22, 2020 – Feb 23, 2021

# of New Members: 0

- We have a total of 283 members
- One member contacted me this morning about renewing his membership and seemed a little upset that we could not reactivate his gate key card immediately. I am trying to explain to members that we are a volunteer club and we have to physically plug into the gate computer to update any information.

**Chief Range Officer's Report:** Ian Wicke

- We are postponing the opening of Public Hours until March 20<sup>th</sup> due to the poor conditions of the range. There is a lot of snow and ice packed up and it will be flooding the next couple of weeks and we want to give it time to subside to keep everyone safe.

**Vice-President's Report:** Austin Collins

- No Report

**President's Report:** John Riggs

- No Report

**WLGC Treasurer's Report for January 27, 2021:** Elizabeth Scovill

- Updated Financials were emailed during meeting (Attachments 1 & 2)

**Presentation of Additional Bills to be paid**

To:

For:

Amount:

- No acceptance of the Treasurer's Report at this meeting due to the reports being sent after the meeting. Will be discussed at the next meeting.

Motion to approve the Board reports as presented by Chet Duda Second by Jim Amlong

Any discussion Yes / **No**

**All In Favor** / Any opposed - Motion - **Carried** / Failed

**Special Committee Reports:**

**Building & Long-Range Planning:**

- No Report

**Grants and Donations:**

- No Report

**Policy Manual and By-Laws Review Committee:**

- No Report

**Competition Matches:**

**WLPS - USPSA / SCSA / RCSA / 3-Gun - Monthly Activity Report:** Ian Wicke / John Riggs

- First major match is Steel Challenge Match scheduled for May 1 and 2, 2021

**Monthly Activity Report for NRA & Other Sanctioned Matches:**

- No Report

**Range Rental Training Activity:**

- No Report

**Regular Business:**

**Old Business (Open or Tabled Issues):**

- No Report

**New Business:**

- No Report

**Board Member Communications:** This is the time and place for board members to relay information, messages, items of interest to the board or request items be placed on future agendas.

- None

**Date and location for Next Board Meeting**

March 24, 2021, 6:30 PM on video conference call via Zoom.

Adjournment by President John Riggs.

Motion to conclude business and adjourn by Jim Amlong Second by Don McConnel

Any discussion Yes / **No**

**All In Favor** / Any opposed - Motion - **Carried** / Failed

President John Riggs adjourned the meeting at 6:50 PM

# West Liberty Gun Club, Inc.

## Balance Sheet

As of January 31, 2021

	TOTAL		
	AS OF JAN 31, 2021	AS OF JAN 31, 2020 (PY)	CHANGE
<b>ASSETS</b>			
Current Assets			
Bank Accounts			
1000 RO Office Cash	1,127.81		1,127.81
1050 Match Petty Cash	100.00		100.00
1100 Checking-Hills Bank	20,503.71	36,925.87	-16,422.16
1200 Checking - Practical Shooters	8,202.86	463.20	7,739.66
1300 Checking--W.L. Grant Account	0.00	87,758.35	-87,758.35
1400 Hills Bank CD 5512	50,099.72		50,099.72
1450 Hills Money Market	51,014.17		51,014.17
<b>Total Bank Accounts</b>	<b>\$131,048.27</b>	<b>\$125,147.42</b>	<b>\$5,900.85</b>
Accounts Receivable			
1800 Accounts receivable (A/R)	3,840.86	13.71	3,827.15
1810 NRA Coupons Receivable	0.00	0.00	0.00
<b>Total Accounts Receivable</b>	<b>\$3,840.86</b>	<b>\$13.71</b>	<b>\$3,827.15</b>
Other Current Assets			
1350 Supplies Inventory	0.00	0.00	0.00
1900 *Undeposited Funds	-1,035.59	200.00	-1,235.59
<b>Total Other Current Assets</b>	<b>\$ -1,035.59</b>	<b>\$200.00</b>	<b>\$ -1,235.59</b>
<b>Total Current Assets</b>	<b>\$133,853.54</b>	<b>\$125,361.13</b>	<b>\$8,492.41</b>
Fixed Assets			
1520 Machinery & Equipment	15,886.85	2,000.00	13,886.85
1550 Indoor Range	41,984.10	41,984.10	0.00
1551 Office-Shed	5,636.73	5,636.73	0.00
1552 USPSA Storage	3,775.00	3,775.00	0.00
1560 Land Improvements	56,485.14	56,485.14	0.00
1565 Accumulated Depreciation	-32,588.00	-32,588.00	0.00
<b>Total Fixed Assets</b>	<b>\$91,179.82</b>	<b>\$77,292.97</b>	<b>\$13,886.85</b>
<b>TOTAL ASSETS</b>	<b>\$225,033.36</b>	<b>\$202,654.10</b>	<b>\$22,379.26</b>

# West Liberty Gun Club, Inc.

## Balance Sheet

As of January 31, 2021

	TOTAL		
	AS OF JAN 31, 2021	AS OF JAN 31, 2020 (PY)	CHANGE
<b>LIABILITIES AND EQUITY</b>			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 Accounts Payable	0.00	0.00	0.00
<b>Total Accounts Payable</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
Other Current Liabilities			
2560 Sales Tax Payable	1,566.33	1,198.86	367.47
2600 NRA Memberships Payable	560.00	261.00	299.00
2610 Gate Key Deposits	3,620.00	2,100.00	1,520.00
Out Of Scope Agency Payable	0.00		0.00
<b>Total Other Current Liabilities</b>	<b>\$5,746.33</b>	<b>\$3,559.86</b>	<b>\$2,186.47</b>
<b>Total Current Liabilities</b>	<b>\$5,746.33</b>	<b>\$3,559.86</b>	<b>\$2,186.47</b>
<b>Total Liabilities</b>	<b>\$5,746.33</b>	<b>\$3,559.86</b>	<b>\$2,186.47</b>
Equity			
3000 Opening Bal Equity	0.00	0.00	0.00
3200 Unrestricted Net Assets	216,648.11	198,259.93	18,388.18
Net Income	2,638.92	834.31	1,804.61
<b>Total Equity</b>	<b>\$219,287.03</b>	<b>\$199,094.24</b>	<b>\$20,192.79</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$225,033.36</b>	<b>\$202,654.10</b>	<b>\$22,379.26</b>

# West Liberty Gun Club, Inc.

## Profit and Loss

January 2021

	TOTAL		
	JAN 2021	JAN 2020 (PY)	CHANGE
<b>Income</b>			
4000 Match Income	1,743.26	500.00	1,243.26
4300 NRA Matches	1,340.00		1,340.00
<b>Total 4000 Match Income</b>	<b>3,083.26</b>	<b>500.00</b>	<b>2,583.26</b>
4400 Membership Dues		499.50	-499.50
<b>Total Income</b>	<b>\$3,083.26</b>	<b>\$999.50</b>	<b>\$2,083.76</b>
<b>GROSS PROFIT</b>	<b>\$3,083.26</b>	<b>\$999.50</b>	<b>\$2,083.76</b>
<b>Expenses</b>			
6100 Administrative Expense			
6110 Bank Charges		9.48	-9.48
6130 Computer/software expenses		20.17	-20.17
<b>Total 6100 Administrative Expense</b>		<b>29.65</b>	<b>-29.65</b>
6200 Match Expenses			
6240 Miscellaneous		36.81	-36.81
6244 NRA Matches	320.00		320.00
<b>Total 6240 Miscellaneous</b>	<b>320.00</b>	<b>36.81</b>	<b>283.19</b>
<b>Total 6200 Match Expenses</b>	<b>320.00</b>	<b>36.81</b>	<b>283.19</b>
6300 Operating Expenses			
6360 QuickBooks Payments Fees		1.47	-1.47
6380 Utilities			
6381 Electric Expense	101.69	86.79	14.90
6384 Telephone, Telecommunications	27.82	27.16	0.66
<b>Total 6380 Utilities</b>	<b>129.51</b>	<b>113.95</b>	<b>15.56</b>
<b>Total 6300 Operating Expenses</b>	<b>129.51</b>	<b>115.42</b>	<b>14.09</b>
<b>Total Expenses</b>	<b>\$449.51</b>	<b>\$181.88</b>	<b>\$267.63</b>
<b>NET OPERATING INCOME</b>	<b>\$2,633.75</b>	<b>\$817.62</b>	<b>\$1,816.13</b>
<b>Other Income</b>			
7100 Interest			
7120 Savings, Short-term CD	5.17	16.69	-11.52
<b>Total 7100 Interest</b>	<b>5.17</b>	<b>16.69</b>	<b>-11.52</b>
<b>Total Other Income</b>	<b>\$5.17</b>	<b>\$16.69</b>	<b>\$ -11.52</b>
<b>NET OTHER INCOME</b>	<b>\$5.17</b>	<b>\$16.69</b>	<b>\$ -11.52</b>
<b>NET INCOME</b>	<b>\$2,638.92</b>	<b>\$834.31</b>	<b>\$1,804.61</b>