



# WEST LIBERTY GUN CLUB, INC

Minutes for July 23, 2025

## **Opening:**

The July regular board meeting of the West Liberty Gun Club, Inc. was called to order by President John Riggs at 6:30 PM on July 23, 2025, on a video conference call via Zoom.

## **Roll call of Board Members by:** President, John Riggs

Present: President John Riggs, Vice-President, Austin Collins, Treasurer, Tomma Riggs, CRO, Ian Wicke, Secretary, Brian Alatalo

Directors: Leland Belding, Kyle Hurst, Bob Jensen, Don McConnel, Jim Meier, Robert Russell.

## **Absent:** Kyle Hurst

There were also 4 regular members in attendance: Gene Hammons, Eric Roehrle, Jeff Powers, Bruce Guither

## **Approval of Agenda:**

Are there any additions to the July agenda? No

Motion to approve the July agenda as presented/amended by Jim Meier

Second by Tomma Riggs

Any discussion Yes / **No**

**All In Favor** / Any Opposed - Motion - **Carried** / Failed

## **Approval of Minutes of the June meeting and Board Reports:**

Are there any additions or corrections to the minutes of the June meeting?

Motion to approve the minutes as distributed/amended by Jim Meier

Second by Tomma Riggs

Any discussion Yes / **No**

**All In Favor** / Any Opposed - Motion - **Carried** / Failed

**Secretary's Report:** Brian Alatalo

**Orientation and Club Safety Attendance:**

**Dates:** June 25, 2025 - July 23, 2025

**New Members:** 7 (plus 3 in process)

**WLGC Current Membership:** 362 (including associates)

**Chief Range Officer's Report:** Ian Wicke

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**Vice-President's Report:** Austin Collins

**President's Report:** John Riggs

**WLGC Treasurer's Report for June 30, 2025:** Tomma Riggs

- (See Attachment 1 & 2)

Motion to accept Treasurer's Report as presented/amended

by Jim Meier Second by Robert Russell

Any discussion Yes / **No**

**All In Favor** / Any opposed - Motion - **Carried** / Failed

**Special Committee Reports:**

**Building & Long-Range Planning:**

**Grants and Donations:**

**Policy Manual and By-Laws Review Committee:**

**Membership Drive Committee:**

**Competition Matches:**

**WLPS - USPSA / SCSA / RCSA / 3-Gun - Monthly Activity Report:** Ian Wicke / John Riggs

**Monthly Activity Report for NRA & Other Sanctioned Matches:**

**Range Rental Training Activity:**

Motion to approve the Board reports as presented

by Tomma Riggs Second by Robert Russell

Any discussion Yes / **No**

**All In Favor** / Any opposed - Motion - **Carried** / Failed

### **Regular Business:**

#### **Old Business (Open or Tabled Issues):**

- Update on RSO Office Renovations – Leland Belding
- Update on .22 Gallery Renovations – Leland Belding

#### **New Business:**

- Discussion, Proposal and Vote for a Lifetime Membership to a current WLGC Member. It is proposed that we approve this lifetime membership to a member who has volunteered over 1,000 man hours of time to the club over the past 3 years. (Presented by: John Riggs & Tomma Riggs)

Motion to approve the proposal to grant Ira Bowman a Lifetime Membership as presented by Tomma Riggs Second by Ian Wicke

Any discussion Yes / **No**

**All In Favor** / Any opposed - Motion - **Carried** / Failed

#### **Board Member Communications:**

This is the time and place for board members to relay information, messages, items of interest to the board or request items be placed on future agendas.

#### **Date and Location for Next Board Meeting:**

August 27, 2025 at 6:30 PM on a video conference call via Zoom.

Adjournment by President John Riggs.

Motion to conclude business and adjourn by Jim Meier

Second by Robert Russell

Any discussion Yes / **No**

**All In Favor** / Any opposed - Motion - **Carried** / Failed

President John Riggs adjourned the meeting at 6:51PM

## Balance Sheet Comparison

West Liberty Gun Club, Inc.

As of June 30, 2025

DISTRIBUTION ACCOUNT		JAN 1 - JUN 30 2025	
	CURRENT	AS OF JUNE 30, 2024 (PY)	\$ CHANGE (PY)
<b>Assets</b>			
Current Assets			
Bank Accounts			
1100 Checking-WLGC General	13,983.29	15,607.26	-1,623.97
1200 Checking - Practical Shooters	12,420.34	11,823.65	596.69
1400 Hills Bank CD 0401	115,804.78	112,433.62	3,371.16
1450 Hills Money Market	17,706.24	14,166.72	3,539.52
1000 RO Office Cash	100.00	100.00	
1050 Match Petty Cash	100.00	100.00	
1460 Hills Bank CD 6426 (deleted)			
<b>Total for Bank Accounts</b>	<b>160,114.65</b>	<b>154,231.25</b>	<b>5,883.40</b>
Accounts Receivable			
1800 Accounts receivable (A/R)	182.67	-187.07	369.74
<b>Total for Accounts Receivable</b>	<b>182.67</b>	<b>-187.07</b>	<b>369.74</b>
Other Current Assets			
1900 *Undeposited Funds	-342.40	-342.40	
<b>Total for Other Current Assets</b>	<b>-342.40</b>	<b>-342.40</b>	<b>0</b>
<b>Total for Current Assets</b>	<b>159,954.92</b>	<b>153,701.78</b>	<b>6,253.14</b>
Fixed Assets			
1520 Machinery & Equipment	21,118.79	21,118.79	
1550 Indoor Range	41,984.10	41,984.10	
1551 Office-Shed	5,636.73	5,636.73	
1552 USPSA Storage	3,775.00	3,775.00	
1560 Land Improvements	56,485.14	56,485.14	
1565 Accumulated Depreciation	-73,385.00	-65,998.00	-7,387.00
<b>Total for Fixed Assets</b>	<b>55,614.76</b>	<b>63,001.76</b>	<b>-7,387.00</b>
Other Assets			
<b>Total for Assets</b>	<b>215,569.68</b>	<b>216,703.54</b>	<b>-1,133.86</b>
<b>Liabilities and Equity</b>			
Liabilities			
Current Liabilities			
Accounts Payable			
Credit Cards			
Other Current Liabilities			
2560 Sales Tax Payable	2,025.58	172.55	1,853.03
2600 NRA Memberships Payable	-52.00	-175.00	123.00
2610 Gate Key Deposits	6,410.00	5,340.00	1,070.00
<b>Total for Other Current Liabilities</b>	<b>8,383.58</b>	<b>5,337.55</b>	<b>3,046.03</b>
<b>Total for Current Liabilities</b>	<b>8,383.58</b>	<b>5,337.55</b>	<b>3,046.03</b>

# Balance Sheet Comparison

West Liberty Gun Club, Inc.

As of June 30, 2025

DISTRIBUTION ACCOUNT		JAN 1 - JUN 30 2025	
	CURRENT	AS OF JUNE 30, 2024 (PY)	\$ CHANGE (PY)
Long-term Liabilities			
<b>Total for Liabilities</b>	<b>8,383.58</b>	<b>5,337.55</b>	<b>3,046.03</b>
Equity			
3200 Unrestricted Net Assets	211,289.70	204,335.09	6,954.61
Net Income	-4,103.60	7,030.90	-11,134.50
<b>Total for Equity</b>	<b>207,186.10</b>	<b>211,365.99</b>	<b>-4,179.89</b>
<b>Total for Liabilities and Equity</b>	<b>215,569.68</b>	<b>216,703.54</b>	<b>-1,133.86</b>

## West Liberty Gun Club, Inc.

## Profit and Loss Comparison

January - June, 2025

	TOTAL		
	JAN - JUN, 2025	JAN - JUN, 2024 (PY)	CHANGE
Income			
4000 Match Income			
4100 Practical Shooting	4,600.39	-538.09	5,138.48
4110 USPSA		1,975.00	-1,975.00
4120 Steel Challenge		3,131.00	-3,131.00
<b>Total 4100 Practical Shooting</b>	<b>4,600.39</b>	<b>4,567.91</b>	<b>32.48</b>
<b>Total 4000 Match Income</b>	<b>4,600.39</b>	<b>4,567.91</b>	<b>32.48</b>
4400 Membership Dues	2,768.44	1,149.34	1,619.10
4500 Program Income			
4510 Public Use	960.00	735.00	225.00
4520 Target and Ammo Sales		73.25	-73.25
4530 Range Rental	300.00		300.00
<b>Total 4500 Program Income</b>	<b>1,260.00</b>	<b>808.25</b>	<b>451.75</b>
4600 NRA Commissions	12.00	20.00	-8.00
4700 Donations		10.60	-10.60
4710 Steve Yeater Donations	1,190.00	7,881.00	-6,691.00
<b>Total 4700 Donations</b>	<b>1,190.00</b>	<b>7,891.60</b>	<b>-6,701.60</b>
4990 Other revenue	815.00	150.00	665.00
QuickBooks Payments Sales	1.00		1.00
Uncategorized Income		8.89	-8.89
<b>Total Income</b>	<b>\$10,646.83</b>	<b>\$14,595.99</b>	<b>\$ -3,949.16</b>
Cost of Goods Sold			
5000 Comp'd Match Fees			
5020 Steel Challenge		160.00	-160.00
<b>Total 5000 Comp'd Match Fees</b>		<b>160.00</b>	<b>-160.00</b>
<b>Total Cost of Goods Sold</b>	<b>\$0.00</b>	<b>\$160.00</b>	<b>\$ -160.00</b>
<b>GROSS PROFIT</b>	<b>\$10,646.83</b>	<b>\$14,435.99</b>	<b>\$ -3,789.16</b>
Expenses			
6100 Administrative Expense			
6130 Computer/software expenses	801.36	212.94	588.42
6140 Dues and Membership Fees	160.00		160.00
6150 Office Supplies	356.05	447.87	-91.82
6160 Range Officer Expenses	150.00	166.70	-16.70
6165 Office/General Administrative Expenses	184.90	309.81	-124.91
<b>Total 6100 Administrative Expense</b>	<b>1,652.31</b>	<b>1,137.32</b>	<b>514.99</b>
6200 Match Expenses			
6210 Targets		-111.00	111.00
6211 USPSA		111.00	-111.00
<b>Total 6210 Targets</b>		<b>0.00</b>	<b>0.00</b>

# West Liberty Gun Club, Inc.

## Profit and Loss Comparison

January - June, 2025

	TOTAL		
	JAN - JUN, 2025	JAN - JUN, 2024 (PY)	CHANGE
6220 Pastors	652.18	292.75	359.43
6221 USPSA		61.00	-61.00
<b>Total 6220 Pastors</b>	<b>652.18</b>	<b>353.75</b>	<b>298.43</b>
6230 Activity Fees		-454.38	454.38
6232 Steel Challenge	554.00	322.00	232.00
<b>Total 6230 Activity Fees</b>	<b>554.00</b>	<b>-132.38</b>	<b>686.38</b>
6240 Miscellaneous		-7.60	7.60
6241 USPSA	41.44	73.85	-32.41
6242 Steel Challenge	12.76	827.24	-814.48
6246 USPSA/SCSA Operational	2,057.77	1,697.83	359.94
<b>Total 6240 Miscellaneous</b>	<b>2,111.97</b>	<b>2,591.32</b>	<b>-479.35</b>
6250 Prizes and Awards		-670.00	670.00
6251 USPSA		280.00	-280.00
6255 Food/Catering		780.00	-780.00
<b>Total 6250 Prizes and Awards</b>		<b>390.00</b>	<b>-390.00</b>
6270 Stripe Fees			
6271 USPSA		49.14	-49.14
6272 SCSA		244.24	-244.24
<b>Total 6270 Stripe Fees</b>		<b>293.38</b>	<b>-293.38</b>
<b>Total 6200 Match Expenses</b>	<b>3,318.15</b>	<b>3,496.07</b>	<b>-177.92</b>
6300 Operating Expenses			
6320 Cleaning		53.01	-53.01
6340 Facilities and Equipment			
6345 Groundkeeping	615.00	1,575.00	-960.00
6346 Security		24.37	-24.37
<b>Total 6340 Facilities and Equipment</b>	<b>615.00</b>	<b>1,599.37</b>	<b>-984.37</b>
6360 QuickBooks Payments Fees	199.86	89.25	110.61
6370 Repairs and Maintenance	4,422.51		4,422.51
6380 Utilities			
6381 Electric Expense	955.73	909.77	45.96
6382 Portable Restroom Expense	1,408.12	1,685.25	-277.13
6384 Telephone, Telecommunications	1,320.33	1,326.00	-5.67
<b>Total 6380 Utilities</b>	<b>3,684.18</b>	<b>3,921.02</b>	<b>-236.84</b>
6390 Miscellaneous	134.07	30.37	103.70
<b>Total 6300 Operating Expenses</b>	<b>9,055.62</b>	<b>5,693.02</b>	<b>3,362.60</b>
6400 Sales Tax Expense	475.17	311.25	163.92
8100 Reconciliation Discrepancies		-1,814.81	1,814.81
<b>Total Expenses</b>	<b>\$14,501.25</b>	<b>\$8,822.85</b>	<b>\$5,678.40</b>
<b>NET OPERATING INCOME</b>	<b>\$ -3,854.42</b>	<b>\$5,613.14</b>	<b>\$ -9,467.56</b>

# West Liberty Gun Club, Inc.

## Profit and Loss Comparison

January - June, 2025

	TOTAL		
	JAN - JUN, 2025	JAN - JUN, 2024 (PY)	CHANGE
Other Income			
7100 Interest			
7110 Bank Account Interest	7.23	6.10	1.13
7115 MMA Interest	20.55	15.65	4.90
7120 Short-term CD Interest	173.04	1,396.01	-1,222.97
<b>Total 7100 Interest</b>	<b>200.82</b>	<b>1,417.76</b>	<b>-1,216.94</b>
<b>Total Other Income</b>	<b>\$200.82</b>	<b>\$1,417.76</b>	<b>\$ -1,216.94</b>
Other Expenses			
6000 Contract Services			
6020 Legal Fees	450.00		450.00
<b>Total 6000 Contract Services</b>	<b>450.00</b>		<b>450.00</b>
<b>Total Other Expenses</b>	<b>\$450.00</b>	<b>\$0.00</b>	<b>\$450.00</b>
<b>NET OTHER INCOME</b>	<b>\$ -249.18</b>	<b>\$1,417.76</b>	<b>\$ -1,666.94</b>
<b>NET INCOME</b>	<b>\$ -4,103.60</b>	<b>\$7,030.90</b>	<b>\$ -11,134.50</b>