



WEST LIBERTY GUN CLUB INC.

Minutes for August 25, 2021

Opening

The August regular board meeting of the West Liberty Gun Club was called to order by President John Riggs at 6:31 PM on August 25, 2021 on a video conference call via Zoom.

Roll call of Board Members by Secretary Tomma Riggs

Present: President John Riggs, Vice-President Austin Collins, Treasurer Elizabeth Scovill, CRO Ian Wicke, Secretary Tomma Riggs

Directors: Chet Duda, Bruce Guither, Bob Jensen, Don McConnel, Brenda Quick

Absent: Jim Amlong, Director

There were also 2 regular members in attendance: Brian Alatalo and Enrique Leira

Approval of Agenda

Are there any additions to the August agenda?

- Update on fire on 7/30/21 – Bruce Guither to New Business
- Discuss higher yielding accounts – Elizabeth Scovill to New Business

Motion to approve the August agenda as presented/amended by Bruce Guither

Second by Tomma Riggs

Any discussion Yes / **No**

All In Favor / Any opposed - Motion - **Carried** / Failed

Approval of Minutes of the July Meeting and Board Reports

Are there any additions or corrections to the minutes of the July meeting?

Motion to approve the minutes as distributed/amended by Tomma Riggs

Second by Brenda Quick

Any discussion Yes / **No**

All In Favor / Any opposed - Motion - **Carried** / Failed

Secretary's Report: Tomma Riggs

- **Orientation and Club Safety:**

Dates: July 28, 2020 – Aug 24, 2021

of New Members: 2

- We have a total of 316 members

Chief Range Officer's Report: Ian Wicke

- RO Report for the month: \$210 in Range Fees, \$11 in Target Sales, \$10 Donation, Total \$231.
- The plates that were found for the plate racks on the North Pistol Bay were too thin and I am awaiting a quote on AR500 rated plates.

Vice-President's Report: Austin Collins

- No Report

President's Report: John Riggs

- Thank you to all who helped with the clean up and the Level II USPSA match
- The new burn pit is much nicer. It helps having it deeper.
- Thank you to Brenda and Chet for all that you have done for the club.

Treasurer's Report for July 2021: Elizabeth Scovill

- Invoicing for the 2022 season is in process
- (See Attachments 1 and 2)

Presentation of Additional Bills to be paid

To:

For:

Amount:

Motion to accept Treasurer's Report as presented/amended and approve payment of monthly bills by Tomma Riggs Second by Chet Duda

Any discussion Yes / **No**

All In Favor / Any opposed - Motion - **Carried** / Failed

Motion to approve Board reports as presented by Elizabeth Scovill
Second by Tomma Riggs

Any discussion Yes / **No**

All In Favor / Any opposed - Motion - **Carried** / Failed

Special Committee Reports:

Building & Long-Range Planning: presented by Ian Wicke

- No Report

Grants and Donations:

- No Report

Policy Manual and By-Laws Review Committee:

- No Report

Competition Matches:

WLPS - USPSA / SCSA / RCSA / 3-Gun - Monthly Activity Report: Ian Wicke / John Riggs

- Thank you to Chet & Brenda for stepping up to help with the Summer Classic. We also had a lot of new members that stepped up to help with clean up and scorekeeping for the match. All in all, the match went very well. The Texas Star and the plate rack suffered some damage but repairs are already underway. Our next big match is the Steel Challenge match May 13-15.
- July monthly match had a gross \$390 and a net of \$171 with 20 entries

Monthly Activity Report for NRA & Other Sanctioned Matches: Ian Wicke

- ISRPA match had a gross of \$90 and a net of \$72 with 6 entries.

Range Rental Training Activity:

- No Report

Regular Business:

Old Business (Open or Tabled Issues):

- No Report

New Business:

- Bruce Guither: We had a fire on the 100 yard range on July 30 and I have contacted the City Manager to discuss but have not heard back from her. I should have more to report next month
- Elizabeth Scovill: I would like to check into getting a higher yielding account for our money. I will get some numbers and report back next month

Board Member Communications: This is the time and place for board members to relay information, messages, items of interest to the board or request items be placed on future agendas.

Date and location for Next Board Meeting

Sept 22, 2021, 6:30 PM on video conference call via Zoom.

Adjournment by President John Riggs.

Motion to conclude business and adjourn by Ian Wicke Second by Bob Jensen

Any discussion Yes / **No**

All In Favor / Any opposed - Motion - **Carried** / Failed

President John Riggs adjourned the meeting at 7:05 PM

West Liberty Gun Club, Inc.

Balance Sheet
As of July 31, 2021

	TOTAL		
	AS OF JUL 31, 2021	AS OF JUL 31, 2020 (PY)	CHANGE
ASSETS			
Current Assets			
Bank Accounts			
1000 RO Office Cash	100.00	100.00	0.00
1050 Match Petty Cash	100.00	100.00	0.00
1100 Checking-Hills Bank	18,136.31	28,354.23	-10,217.92
1200 Checking - Practical Shooters	10,021.05	4,606.23	5,414.82
1300 Checking--W.L. Grant Account	0.00	87,793.57	-87,793.57
1400 Hills Bank CD 5512	50,299.77		50,299.77
1450 Hills Money Market	54,041.31		54,041.31
Total Bank Accounts	\$132,698.44	\$120,954.03	\$11,744.41
Accounts Receivable	\$ -424.00	\$ -58.00	\$ -366.00
Other Current Assets			
1350 Supplies Inventory	0.00	0.00	0.00
1900 *Undeposited Funds	119.42	-1,268.13	1,387.55
Total Other Current Assets	\$119.42	\$ -1,268.13	\$1,387.55
Total Current Assets	\$132,393.86	\$119,627.90	\$12,765.96
Fixed Assets			
1520 Machinery & Equipment	15,886.85	10,500.05	5,386.80
1550 Indoor Range	41,984.10	41,984.10	0.00
1551 Office-Shed	5,636.73	5,636.73	0.00
1552 USPSA Storage	3,775.00	3,775.00	0.00
1560 Land Improvements	56,485.14	56,485.14	0.00
1565 Accumulated Depreciation	-32,588.00	-32,588.00	0.00
Total Fixed Assets	\$91,179.82	\$85,793.02	\$5,386.80
TOTAL ASSETS	\$223,573.68	\$205,420.92	\$18,152.76
LIABILITIES AND EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 Accounts Payable	0.00	0.00	0.00
Total Accounts Payable	\$0.00	\$0.00	\$0.00
Other Current Liabilities			
2560 Sales Tax Payable	1,423.96	268.62	1,155.34
2600 NRA Memberships Payable	215.00	260.00	-45.00
2610 Gate Key Deposits	3,870.00	3,200.00	670.00
Out Of Scope Agency Payable	0.00	0.00	0.00
Total Other Current Liabilities	\$5,508.96	\$3,728.62	\$1,780.34
Total Current Liabilities	\$5,508.96	\$3,728.62	\$1,780.34
Total Liabilities	\$5,508.96	\$3,728.62	\$1,780.34
Equity			

West Liberty Gun Club, Inc.

Balance Sheet As of July 31, 2021

	TOTAL		
	AS OF JUL 31, 2021	AS OF JUL 31, 2020 (PY)	CHANGE
3000 Opening Bal Equity	0.00	0.00	0.00
3200 Unrestricted Net Assets	212,977.37	198,259.93	14,717.44
Net Income	5,087.35	3,432.37	1,654.98
Total Equity	\$218,064.72	\$201,692.30	\$16,372.42
TOTAL LIABILITIES AND EQUITY	\$223,573.68	\$205,420.92	\$18,152.76

West Liberty Gun Club, Inc.

Profit and Loss

July 2021

	TOTAL		
	JUL 2021	JUL 2020 (PY)	CHANGE
Income			
4000 Match Income	1,142.02	131.79	1,010.23
4100 USPSA			
4110 Practical Shooting	390.00	2,505.00	-2,115.00
4120 Steel Challenge		560.00	-560.00
Total 4100 USPSA	390.00	3,065.00	-2,675.00
Total 4000 Match Income	1,532.02	3,196.79	-1,664.77
4400 Membership Dues	1,131.33	1,042.36	88.97
4450 Discounts given		-0.01	0.01
Total 4400 Membership Dues	1,131.33	1,042.35	88.98
4500 Program Income			
4510 Public Use	195.00		195.00
4515 Public Use - Groupon		195.00	-195.00
Total 4510 Public Use	195.00	195.00	0.00
4520 Target and Ammo Sales	1.00	9.25	-8.25
Total 4500 Program Income	196.00	204.25	-8.25
4700 Donations	10.00	5.50	4.50
Total Income	\$2,869.35	\$4,448.89	\$ -1,579.54
Cost of Goods Sold			
5000 Comp'd Match Fees			
5010 Practical Shooting	60.00	355.00	-295.00
5020 Steel Challenge		105.00	-105.00
Total 5000 Comp'd Match Fees	60.00	460.00	-400.00
Total Cost of Goods Sold	\$60.00	\$460.00	\$ -400.00
GROSS PROFIT	\$2,809.35	\$3,988.89	\$ -1,179.54
Expenses			
6100 Administrative Expense			
6130 Computer/software expenses	430.00		430.00
6150 Office Supplies		11.00	-11.00
Total 6100 Administrative Expense	430.00	11.00	419.00
6200 Match Expenses			
6210 Targets			
6211 Practical Shooting	58.65	24.80	33.85
Total 6210 Targets	58.65	24.80	33.85
6220 Pastors			
6221 Practical Shooting	12.14	8.87	3.27
Total 6220 Pastors	12.14	8.87	3.27

West Liberty Gun Club, Inc.

Profit and Loss

July 2021

	TOTAL		
	JUL 2021	JUL 2020 (PY)	CHANGE
6230 Activity Fees			
6231 Practical Shooting	30.00	411.00	-381.00
6232 Steel Challenge		39.00	-39.00
Total 6230 Activity Fees	30.00	450.00	-420.00
6240 Miscellaneous	15.04	1,220.54	-1,205.50
6241 Practical Shooting	42.55	294.00	-251.45
6242 Steel Challenge		54.00	-54.00
Total 6240 Miscellaneous	57.59	1,568.54	-1,510.95
Total 6200 Match Expenses	158.38	2,052.21	-1,893.83
6300 Operating Expenses			
6340 Facilities and Equipment			
6345 Groundkeeping		425.00	-425.00
Total 6340 Facilities and Equipment		425.00	-425.00
6360 QuickBooks Payments Fees	34.63	17.77	16.86
6370 Repairs and Maintenance		390.26	-390.26
6380 Utilities			
6381 Electric Expense	95.42	97.42	-2.00
6382 Portable Restroom Expense	314.58	434.35	-119.77
6384 Telephone, Telecommunications	28.21	26.77	1.44
Total 6380 Utilities	438.21	558.54	-120.33
6390 Miscellaneous	14.46		14.46
Total 6300 Operating Expenses	487.30	1,391.57	-904.27
Total Expenses	\$1,075.68	\$3,454.78	\$ -2,379.10
NET OPERATING INCOME	\$1,733.67	\$534.11	\$1,199.56
Other Income			
7100 Interest			
7120 Savings, Short-term CD		7.45	-7.45
Total 7100 Interest		7.45	-7.45
Total Other Income	\$0.00	\$7.45	\$ -7.45
NET OTHER INCOME	\$0.00	\$7.45	\$ -7.45
NET INCOME	\$1,733.67	\$541.56	\$1,192.11