



# WEST LIBERTY GUN CLUB INC.

Minutes for March 24, 2021

## Opening

The March regular board meeting of the West Liberty Gun Club was called to order by President John Riggs at 6:31 PM on March 24, 2021 on a video conference call via Zoom.

## Roll call of Board Members by Secretary Tomma Riggs

Present: President John Riggs, Vice-President Austin Collins, CRO Ian Wicke, Secretary Tomma Riggs,

Directors: Jim Amlong, Chet Duda, Bruce Guither, Bob Jensen, Don McConnel, Brenda Quick.

**Absent:** Bruce Guither, Director

There were also 4 regular members in attendance: Brian Alatalo, David Caccioli, Dale Kofron and Al Wicks

## Approval of Agenda

Are there any additions to the March agenda?

Motion to approve the March agenda as presented/amended by Don McConnel

Second by Jim Amlong

Any discussion Yes / **No**

**All In Favor** / Any opposed - Motion - **Carried** / Failed

## Approval of Minutes of the February Meeting and Board Reports

Are there any additions or corrections to the minutes of the February meeting?

Motion to approve the minutes as distributed/amended by Chet Duda

Second by Jim Amlong

Any discussion Yes / **No**

**All In Favor** / Any opposed - Motion - **Carried** / Failed

**Secretary's Report:** Tomma Riggs

• **Orientation and Club Safety:**

Dates: Feb 25, 2020 – Mar 23, 2021

# of New Members: 5

- We have a total of 291 members
- We restarted the porta-potty service for the one next to the target shed for March 16 and all three will resume April 13.
- Thank you to Brian Alatalo for volunteering to help with orientations.

**Chief Range Officer's Report:** Ian Wicke

- We have plenty of ammunition for sale and need to get the word out.
- The burn pit is full and we need to dig a new one and fill in the old one. We will be relocating it to the stacks of concrete just behind the existing burn pit, flatten out the old and reseed.
- We also need to tear down the trap house which is a safety and a health hazard.  
Motion to tear down the trap house by Jim Amlong Second by Don McConnel  
Any discussion Yes / **No**

**All In Favor** / Any opposed - Motion - **Carried** / Failed

- We need to add two more shooting benches to the 100 yard range to ensure there is enough room for shooters during the season.

**Vice-President's Report:** Austin Collins

- Ian Wicke and Brian Alatalo volunteered for the Building and Long Range Planning Committee

**President's Report:** John Riggs

- No Report

**WLGC Treasurer's Report for March 24, 2021:** Elizabeth Scovill

- (Attachments 1 & 2)

**Presentation of Additional Bills to be paid**

**To:**

**For:**

**Amount:**

Motion to accept Treasurer's Reports as presented/amended and approve payment of monthly bills by Jim Amlong Second by Tomma Riggs  
Any discussion Yes / **No**

**All In Favor** / Any opposed - Motion - **Carried** / Failed

Motion to approve the Board Reports as presented by Chet Duda Second by Brenda Quick

Any discussion Yes / **No**

**All In Favor** / Any opposed - Motion - **Carried** / Failed

### **Special Committee Reports:**

#### **Building & Long-Range Planning:**

- (Given in Vice-President's Report)

#### **Grants and Donations:**

- No Report

#### **Policy Manual and By-Laws Review Committee:**

- No Report

### **Competition Matches:**

#### **WLPS - USPSA / SCSA / RCSA / 3-Gun - Monthly Activity Report:** Ian Wicke / John Riggs

- First major match is Steel Challenge Match scheduled for May 1 and 2, 2021
- The Fall Classic is now the Summer Classic and will be held in August

#### **Monthly Activity Report for NRA & Other Sanctioned Matches:**

- No Report

#### **Range Rental Training Activity:**

- No Report

### **Regular Business:**

#### **Old Business (Open or Tabled Issues):**

- No Report

#### **New Business:**

- No Report

**Board Member Communications:** This is the time and place for board members to relay information, messages, items of interest to the board or request items be placed on future agendas.

- Thank you to Dale Kofron and Noah Graham for unclogging the drain under the 100 yard range so it could drain properly and for replacing the targets and stands at the end.

**Date and location for Next Board Meeting**

April 28, 2021, 6:30 PM on video conference call via Zoom.

Adjournment by President John Riggs.

Motion to conclude business and adjourn by Jim Amlong Second by Tomma Riggs

Any discussion Yes / **No**

**All In Favor** / Any opposed - Motion - **Carried** / Failed

President John Riggs adjourned the meeting at 6:56 PM

## West Liberty Gun Club, Inc.

Balance Sheet  
As of February 28, 2021

	TOTAL		
	AS OF FEB 28, 2021	AS OF DEC 31, 2020 (PP)	CHANGE
<b>ASSETS</b>			
Current Assets			
Bank Accounts			
1000 RO Office Cash	1,127.81	100.00	1,027.81
1050 Match Petty Cash	100.00	100.00	0.00
1100 Checking-Hills Bank	18,769.87	19,742.38	-972.51
1200 Checking - Practical Shooters	7,952.86	6,709.60	1,243.26
1300 Checking--W.L. Grant Account	0.00	0.00	0.00
1400 Hills Bank CD 5512	50,099.72	50,099.72	0.00
1450 Hills Money Market	51,518.12	50,509.84	1,008.28
<b>Total Bank Accounts</b>	<b>\$129,568.38</b>	<b>\$127,261.54</b>	<b>\$2,306.84</b>
Accounts Receivable			
1800 Accounts receivable (A/R)	3,779.50	3,960.86	-181.36
1810 NRA Coupons Receivable	0.00	0.00	0.00
<b>Total Accounts Receivable</b>	<b>\$3,779.50</b>	<b>\$3,960.86</b>	<b>\$ -181.36</b>
Other Current Assets			
1350 Supplies Inventory	0.00	0.00	0.00
1900 *Undeposited Funds	-1,035.59	-7.78	-1,027.81
<b>Total Other Current Assets</b>	<b>\$ -1,035.59</b>	<b>\$ -7.78</b>	<b>\$ -1,027.81</b>
<b>Total Current Assets</b>	<b>\$132,312.29</b>	<b>\$131,214.62</b>	<b>\$1,097.67</b>
Fixed Assets			
1520 Machinery & Equipment	15,886.85	15,886.85	0.00
1550 Indoor Range	41,984.10	41,984.10	0.00
1551 Office-Shed	5,636.73	5,636.73	0.00
1552 USPSA Storage	3,775.00	3,775.00	0.00
1560 Land Improvements	56,485.14	56,485.14	0.00
1565 Accumulated Depreciation	-32,588.00	-32,588.00	0.00
<b>Total Fixed Assets</b>	<b>\$91,179.82</b>	<b>\$91,179.82</b>	<b>\$0.00</b>
<b>TOTAL ASSETS</b>	<b>\$223,492.11</b>	<b>\$222,394.44</b>	<b>\$1,097.67</b>

# West Liberty Gun Club, Inc.

## Balance Sheet

As of February 28, 2021

	TOTAL		
	AS OF FEB 28, 2021	AS OF DEC 31, 2020 (PP)	CHANGE
<b>LIABILITIES AND EQUITY</b>			
Liabilities			
Current Liabilities			
Accounts Payable			
2000 Accounts Payable	0.00	0.00	0.00
<b>Total Accounts Payable</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
Other Current Liabilities			
2560 Sales Tax Payable	1,583.06	1,566.33	16.73
2600 NRA Memberships Payable	570.00	560.00	10.00
2610 Gate Key Deposits	3,630.00	3,620.00	10.00
Out Of Scope Agency Payable	0.00	0.00	0.00
<b>Total Other Current Liabilities</b>	<b>\$5,783.06</b>	<b>\$5,746.33</b>	<b>\$36.73</b>
<b>Total Current Liabilities</b>	<b>\$5,783.06</b>	<b>\$5,746.33</b>	<b>\$36.73</b>
<b>Total Liabilities</b>	<b>\$5,783.06</b>	<b>\$5,746.33</b>	<b>\$36.73</b>
Equity			
3000 Opening Bal Equity	0.00	0.00	0.00
3200 Unrestricted Net Assets	216,648.11	216,648.11	0.00
Net Income	1,060.94		1,060.94
<b>Total Equity</b>	<b>\$217,709.05</b>	<b>\$216,648.11</b>	<b>\$1,060.94</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$223,492.11</b>	<b>\$222,394.44</b>	<b>\$1,097.67</b>

## West Liberty Gun Club, Inc.

Profit and Loss  
January - February, 2021

	TOTAL		CHANGE
	JAN - FEB, 2021	JAN - FEB, 2020 (PY)	
Income			
4000 Match Income	1,743.26	2,140.36	-397.10
4300 NRA Matches	1,340.00		1,340.00
<b>Total 4000 Match Income</b>	<b>3,083.26</b>	<b>2,140.36</b>	<b>942.90</b>
4400 Membership Dues	239.00	1,194.97	-955.97
4600 NRA Commissions		132.00	-132.00
<b>Total Income</b>	<b>\$3,322.26</b>	<b>\$3,467.33</b>	<b>\$ -145.07</b>
GROSS PROFIT	<b>\$3,322.26</b>	<b>\$3,467.33</b>	<b>\$ -145.07</b>
Expenses			
6100 Administrative Expense			
6110 Bank Charges		17.04	-17.04
6130 Computer/software expenses		84.79	-84.79
6140 Dues and Membership Fees	50.00	50.00	0.00
6160 Range Officer Expenses		240.00	-240.00
<b>Total 6100 Administrative Expense</b>	<b>50.00</b>	<b>391.83</b>	<b>-341.83</b>
6200 Match Expenses			
6210 Targets		416.53	-416.53
6240 Miscellaneous		486.18	-486.18
6244 NRA Matches	320.00		320.00
<b>Total 6240 Miscellaneous</b>	<b>320.00</b>	<b>486.18</b>	<b>-166.18</b>
<b>Total 6200 Match Expenses</b>	<b>320.00</b>	<b>902.71</b>	<b>-582.71</b>
6300 Operating Expenses			
6340 Facilities and Equipment		144.45	-144.45
6360 QuickBooks Payments Fees	8.78	11.74	-2.96
6380 Utilities			
6381 Electric Expense	209.43	173.38	36.05
6382 Portable Restroom Expense	201.02		201.02
6384 Telephone, Telecommunications	55.93	54.03	1.90
<b>Total 6380 Utilities</b>	<b>466.38</b>	<b>227.41</b>	<b>238.97</b>
<b>Total 6300 Operating Expenses</b>	<b>475.16</b>	<b>383.60</b>	<b>91.56</b>
6400 Sales Tax Expense	1,426.00		1,426.00
<b>Total Expenses</b>	<b>\$2,271.16</b>	<b>\$1,678.14</b>	<b>\$593.02</b>
NET OPERATING INCOME	<b>\$1,051.10</b>	<b>\$1,789.19</b>	<b>\$ -738.09</b>
Other Income			
7100 Interest			
7120 Savings, Short-term CD	9.84	34.55	-24.71
<b>Total 7100 Interest</b>	<b>9.84</b>	<b>34.55</b>	<b>-24.71</b>
<b>Total Other Income</b>	<b>\$9.84</b>	<b>\$34.55</b>	<b>\$ -24.71</b>
NET OTHER INCOME	<b>\$9.84</b>	<b>\$34.55</b>	<b>\$ -24.71</b>
NET INCOME	<b>\$1,060.94</b>	<b>\$1,823.74</b>	<b>\$ -762.80</b>