

West Liberty Gun Club Inc.



Range Rental Policy & WLGC Fee Schedule

Approved & Adopted 12/09/2020

The West Liberty Gun Club Inc. offers certified trainers, individuals or those who are sponsoring a training event the opportunity to rent a portion of the gun club for training classes, seminars, and special events.

There is no requirement to be a member of the West Liberty Gun Club Inc. to rent our range.

The West Liberty Gun Club Inc. Membership Dues & Fee Schedule are considered part of this Fee Schedule document.

Table of Contents

- Section A. Definitions
- Section B. General Information
- Section C. Club Website / Calendar
- Section D. Range Rental & Usage Policy
- Section E. Range Safety Rules / Range Safety Officer
- Section 1. Daily Range Use Fees
- Section 2. Range Rental / Single Use
- Section 3. Range Rental / Multiple Use
- Section 4. Range Rental Sponsored Training
- Section 5. Optional Rental Categories
- Section 6. Application Process
- Section 7. Certified Trainers
- Section 8. Range Rental Agreements – Additional Conditions
- Section 9. Range Rental Agreement
- Section 10. WLGC Membership Dues & Fee Schedule
- Section 11. Reserved

Section A. Definitions

- A.1 CRSO – Chief Range Safety Officer
- A.2 RSO – Range Safety Officer
- A.3 WLGC – West Liberty Gun Club Inc.
- A.4 WLPS – West Liberty Practical Shooters

Section B. General Information

This document has been created as a supplement to the West Liberty Gun Club Inc., By-Laws. The contents of this document contain the Range Rental Policy and Fee Schedule.

The Fee Schedule is set and approved by the West Liberty Gun Club Inc. Board of Directors and is subject to change.

Section C. Club Website / Calendar

The West Liberty Gun Club Inc. website is located at www.westlibertygunclub.org please check it for club updates, match schedule, and general club information. There is a lot to explore on our website.

The West Liberty Gun Club Inc. Calendar (<https://www.westlibertygunclub.org/calendar>) contains the official schedule for events and matches held at the club. Prior to applying to rent the range you should review the calendar for scheduled events.

The West Liberty Practical Shooters (WLPS) and other sanctioned matches may have portions of the range closed during their events. Requests for range rentals are subject to a calendar review prior to approval.

Section D. Range Rental & Usage Policy

All range rentals require that an application be completed and submitted for review. You will not be allowed to rent the entire range. Portions of the range not under a rental agreement will remain open to the membership of the West Liberty Gun Club Inc and the public during regular scheduled Public Hours.

All applications must be received a minimum of 30 days in advance of any event. The West Liberty Gun Club Inc. Chief Range Safety Officer (CRSO) will review all applications. Once the CRSO has received all the information required he will present his recommendations to the WLGC board. The decision of the board is final.

Range Rental Rates only include the rental of a specific portion of the range. Additional rental options are available. Indoor space is available for non-live-fire-exercises and/or classroom presentations on request subject to CRSO approval.

Specific areas of the range are subject to flooding. If a weather event has caused any of those areas to be unusable or unsafe those portions of the range will be off limits. This may require some changes to a scheduled range rental.

The range is available from 8 AM until 8 PM, seven (7) days a week. Rental is for daylight hours only.

No range rental agreement will be sanctioned or endorsed by the West Liberty Gun Club Inc.

Matches held by the West Liberty Practical Shooters (WLPS) and other West Liberty Gun Club Inc. authorized matches are not subject to the Range Rental Policy & Fee Schedule.

Other terms and conditions may apply once an application is submitted for review.

Section E. Range Safety Rules / Range Safety Officer

The West Liberty Gun Club Inc., Range Safety Rules shall be followed at all range rental events. A signed 'waiver' may be required for certain events by each individual attending. You may review the West Liberty Gun Club Inc. Range Safety Rules by visiting our website at www.westlibertygunclub.org and clicking on the 'Range Safety Rules' link on the Home Page. You may also request a copy of the Range Safety Rules by emailing: cro@westlibertygunclub.org

Exception to the Range Safety Rules for Range Rental Events: Centerfire Rifles & Shotguns using slugs may only be used in the South Pistol Bay #6 when under the direct supervision of an NRA Certified Trainer, a West Liberty Gun Club Inc. Range Safety Officer, or other qualified person specifically approved by the CRSO.

The West Liberty Gun Club Inc. requires that adequately certified personnel be present at any range rental event. This may require that the West Liberty Gun Club Inc. provide one (1) or more Range Safety Officers (RSO) at an event for an additional cost.

Further safety requirements and procedures may be added to the range rental agreement by the CRSO after his review.

Types of Rentals & Rental Fee Schedule

Section 1. Daily Range Use Fees –

This section is for reference purposes only. It is part of the adopted Fee Schedule.

- Daily Use Rate – Public Hours Only. **\$15 per day** March – October, Saturday & Sunday, 1 PM to 5 PM
- Orientation Class – The safety quiz, orientation class & club tour are **N/C** part of the process to become a new WLGC member.
This is included in the membership dues.

Section 2. Range Rental / Single Use –

This rate is for a one (1) time range rental. This category allows organizers the opportunity to rent the range for training or special events.

Defensive training, corporate outings, team building exercises or promotional events are just an example of some the uses available.

Rental Agreements are limited to one (1) of the following for this section:

100-Yard Range, North 25-Yard Range & Trap Range, or up to Three (3) South Pistol Bays.

Rates –

- 4 Hours – **\$150.00**
 - 8 Hours – **\$300.00**
 - All Day (8 AM to 8 PM) some restrictions apply – **\$400.00**
- WLGC Members – Special Rates may apply – Contact the CRSO for details.

Section 3. Range Rental / Multiple Use –

This rate is for Certified Instructors / Trainers who wish to hold multiple classes or seminars a year. The West Liberty Gun Inc. Range will be considered their Home Range for classes and/or seminars. A long-term agreement may be required.

Rental Agreements are limited to one (1) of the following for this section:

100-Yard Range, North 25-Yard Range & Trap Range, or up to Three (3) South Pistol Bays.

Rental Rate - 30% of Gross Receipts per Class

Section 4. Range Rental / Sponsored Training –

This rate is set for those who are sponsoring training and hiring an instructor.

This section is specifically for those sponsoring an instructor who is teaching any level of: USPSA, IDPA, Steel Challenge, Rimfire Challenge, 3*Gun, or other forms of the Practical Shooting Sports; or any form of personal defense, home defense, tactical, concealed carry, or other forms of defensive firearms usage.

Rental Agreements are limited to one (1) of the following for this section:

100-Yard Range, North 25-Yard Range & Trap Range, or up to Two (2) South Pistol Bays.

**Rental Rate(s) -
\$20.00 a day per student
\$30.00 per student for a two (2) day course**

Section 5. Optional Rental Categories –

Targets – Targets may be purchased for any event. Multiple types and styles are available.

Pricing varies

Range Equipment Rental – Specialty range equipment not readily available to the public or the members of the WLGC may be rented for an event. This may include equipment used for practical shooting matches. Pricing varies based on equipment requested.

\$25.00 Minimum

Equipment Set Up & Tear Down – Events that have one (1) or more set ups for a specific shooting style that require range equipment owned by the WLGC or WLPS will require this additional fee. Pricing varies based on equipment requested and estimated set up time. **\$50.00**

Minimum

Rent an RSO – Range Safety Officers are volunteers at the WLGC. If an event requires an RSO as part of the range rental agreement this category **shall** be required.

The payment **shall** be made from your organization prior to the start of the event **directly** to the RSO. The payment amounts due the RSO is based on the rental agreement.

The RSO **shall** be paid for one-half (1/2) hour prior to and after a scheduled event.

RSO Rates: Single RSO Rate (additional RSO's require additional costs)

- Hourly Rate - \$15.00
- Minimum Fee - \$40.00
- Discount Rate (6 Hours) - \$75.00
- Discount Rate (8 Hours) - \$100.00
- Rate All Day (8 AM until 8 PM) - \$150.00

Section 6. Application Process – This list may not be all-inclusive of the information we will need for approval.

To start the process, you must provide the following items:

1. Applicants Name, address, phone number & email address
2. Company Name (if applicable)
3. Type of Event – One Time Use, Multiple Use, Sponsored Training
4. Name of Event
5. Range Rental Type
6. Optional Rental Categories requested
7. Trainer Information per Section 8. (if applicable)
8. Details outlining and explaining your intent while using the WLGC Range
9. A \$25.00 non-refundable deposit is required to hold the date(s) on the WLGC Calendar. If no deposit is submitted at the time of the application, there is no guarantee that the date(s) requested will be available. Once the rental agreement is approved this deposit will be applied to the total fee due on the Range Rental Agreement.

Section 7. Certified Trainers –

To be considered a certified trainer and not require additional RSO Supervision from the WLGC the following information shall be provided:

1. NRA Instructor Certifications and/or equivalent or additional qualifications as approved by the CRSO.
2. Other Certifications (if applicable)
3. Resume of experience including any previous training classes held
4. Class Curriculum & Overview
5. Firearms to be used in this class
6. Class Safety Rules
7. Insurance Coverages (if applicable)
8. Example of class financial report to be submitted to the WLGC –
 - a. Name of Class
 - b. Date of class
 - c. Number of students
 - d. Gross Fees Collected
 - e. Copies of Liability Waivers – may be used for class attendee tracking
9. Additional information that may assist in approving the rental agreement

Section 8. Range Rental Agreements – Additional Conditions

During the review of your application by the CRSO other conditions may be required. All changes or additions will become a part of the rental agreement and shall be followed.

Section 9. Range Rental Agreement –

Both parties will acknowledge and agree with the details of the Range Rental Agreement.

The final agreement will be signed by both the applicant and the Chief Range Safety Officer (CRSO) or an authorized WLGC representative.

Access to the range will be arranged the day of the event by the CRSO or an authorized WLGC representative.

Section 10. WLGC Membership Dues & Fee Schedule

The West Liberty Gun Club Inc. Board of Directors has set the Membership Dues structure as follows: (*** All Membership Dues are Subject to Sale Tax**) 1. Regular Memberships * \$ 120. 2. Associate Membership (Spouse of Adult Member) * \$ 60. 3. Senior Membership (65 and Older) * \$ 48. 4. Collegiate Membership (Age 19-21) * \$ 48. 5. Junior Membership (Age 18 and Under) * \$ 24. 6. Gate Key Card(s) (Deposit refundable when returned) (each) \$ 10. 7. NRA Full Membership (Includes Magazine) \$ 35. 8. NRA Associates Membership (No Magazine) \$ 10. There is now an option to buy a ‘Lifetime Membership’ to the West Liberty Gun Club Inc. This will be at a cost of ten (10) times the current rate of the regular membership only (* \$120. X 10 = \$1,200.).

(Hours worked by an active WLGC RSO at any event as listed in Section 5. shall not be considered as hours worked to reduce the yearly membership dues.)

Section 11. Reserved