



WEST LIBERTY GUN CLUB INC.

Minutes for December 8, 2021

Opening

The Nov/Dec regular board meeting of the West Liberty Gun Club was called to order by President John Riggs at __6:34__ PM on December 8, 2021, on a video conference call via Zoom.

Roll call of Board Members by President John Riggs

Present: President John Riggs, Vice-President Austin Collins, Treasurer Tomma Riggs, CRO Ian Wicke, Secretary Brian Alatalo,

Directors: Leland Belding, Bruce Guither, Don McConnel.

Absent: Director, Bob Jensen

There were also _3_ regular members in attendance: Bill Besgrove, Kyle Hurst, Jim Meier

Vacant Director's Seat Elections

At this time, we will receive names of those individuals who wish to fill these vacant seats. The nominations and elections will take place during 'New Business'.

Approval of Agenda

Are there any additions to the December agenda?

Motion to approve the December agenda as presented/amended by

Bruce Guither Second by Tomma Riggs

Any discussion Yes / **No** **All In Favor** / Any opposed - Motion - **Carried** / Failed

Approval of Minutes of the October Meeting and Board Reports

Are there any additions or corrections to the minutes of the October meeting?

Motion to approve the minutes as distributed/amended by Bruce Guither

Second by Tomma Riggs

Any discussion Yes / **No** **All In Favor** / Any opposed - Motion - **Carried** / Failed

Secretary's Report:

Orientation and Club Safety:

Dates: Oct 22, 2021 – Dec 7, 2021

of New Members: 8

- Total of 337 members

Chief Range Officer's Report: Ian Wicke

- University Heights PD joined as a Professional members

Vice-President's Report: Austin Collins

- No report

President's Report : John Riggs

- NRA membership updated

WLGC Treasurer's Report for November 2021: Tomma Riggs

- (See Attachment 1 & 2)

Motion to accept Treasurer's Report as presented/amended

by Austin Collins Second by Don McConnell

Any discussion Yes / **No**

All In Favor / Any opposed - Motion - **Carried** / Failed

Motion to approve the Board reports as presented by Tomma Riggs

Second by Don McConnell

Any discussion Yes / **No**

All In Favor / Any opposed - Motion - **Carried** / Failed

Special Committee Reports:

Building & Long-Range Planning:

- No Report

Grants and Donations:

- **No Report**

Policy Manual and By-Laws Review Committee:

- **No Report**

Competition Matches:

WLPS - USPSA / SCSA / RCSA / 3-Gun - Monthly Activity Report: Ian Wicke / John Riggs

- No Report

Monthly Activity Report for NRA & Other Sanctioned Matches:

- No Report

Range Rental Training Activity:

- **No Report**

Regular Business:

Old Business (Open or Tabled Issues):

- None

New Business:

A. Discussion & vote for the Practical Shooters to purchase new Steel Challenge Targets.

Presented by J Riggs & Ian W. (See Attachment 3)

Motion to approve Bruce Guither Second by Ian Wicke

Any discussion Yes / **No** **All In Favor** / Any opposed - Motion - **Carried** / Failed

B. Nominations & Election to fill two (2) vacant Director seats.

#1 - Director Seat with the Term ending September 30, 2022 **Kyle Hurst**

Motion to approve Don McConnell Second by Leland Belding

Any discussion Yes / **No** **All In Favor** / Any opposed - Motion - **Carried** / Failed

#2 - Director Seat with the Term ending September 30, 2023 **Jim Meier**

Motion to approve Don McConnell Second by Ian Wicke

Any discussion Yes / **No** **All In Favor** / Any opposed - Motion - **Carried** / Failed

C. Tomma is investigating moving the phone service from US Cellular to Liberty Communications. This will improve/allow for remote checking of voicemail and make it easier to forward the club phone to ROs and applicable personnel during matches.

D. A Membership Drive committee has been formed to increase membership, improve club visibility and promote future growth. Leland Belding will be the Chairman with [Brian Alatalo](#) and Tomma Riggs as committee members. If any club members want to help with this committee please contact [Leland Belding](#) using the contact information below.

| | |
|--------------|--|
| 319-321-9218 | kalariman@yahoo.com |
|--------------|--|

Motion to approve the creation of the Membership Drive Committee as presented by Tomma Riggs Second by Don McConnell

Any discussion Yes / **No** **All In Favor** / Any opposed - Motion - **Carried** / Failed

Board Member Communications: This is the time and place for board members to relay information, messages, items of interest to the board or request items be placed on future agendas.

Date and location for Next Board Meeting

January 26, 2022, 6:30 PM on a video conference call via Zoom.

Adjournment by President John Riggs.

Motion to conclude business and adjourn by Tomma Riggs Second by Bruce Guither

Any discussion Yes / **No**

All In Favor / Any opposed - Motion - **Carried** / Failed

President John Riggs adjourned the meeting at 7:19 PM

West Liberty Gun Club, Inc.

Profit and Loss Comparison
October 2020 - September 2021

| | TOTAL | |
|---|---------------------|--------------------------|
| | OCT 2020 - SEP 2021 | OCT 2019 - SEP 2020 (PY) |
| Income | | |
| 4000 Match Income | 888.97 | 0.00 |
| 4100 Practical Shooting | | |
| 4110 USPSA | 11,695.00 | 11,865.30 |
| 4120 Steel Challenge | 3,025.00 | 2,755.44 |
| 4140 Other | | 1,585.00 |
| Total 4100 Practical Shooting | 14,720.00 | 16,205.74 |
| 4200 ISRPA Match Income | 1,340.00 | |
| 4300 NRA Matches | 156.50 | 1,565.00 |
| Total 4000 Match Income | 17,105.47 | 17,770.74 |
| 4400 Membership Dues | 22,926.48 | 16,311.17 |
| 4450 Discounts given | -58.37 | -530.21 |
| Total 4400 Membership Dues | 22,868.11 | 15,780.96 |
| 4500 Program Income | | |
| 4510 Public Use | 1,155.00 | 295.00 |
| 4515 Public Use - Groupon (deleted) | 397.78 | 1,380.00 |
| Total 4510 Public Use | 1,552.78 | 1,675.00 |
| 4520 Target and Ammo Sales | 1,878.50 | 81.00 |
| Total 4500 Program Income | 3,431.28 | 1,756.00 |
| 4600 NRA Commissions | 204.00 | 400.00 |
| 4700 Donations | 101.44 | 526.00 |
| 40100 Contributions (deleted) | | 13.71 |
| Total 4700 Donations | 101.44 | 539.71 |
| 4900 Special Events Income | | |
| 4910 Raffle Ticket Sales (deleted) | | 3,850.00 |
| Total 4900 Special Events Income | | 3,850.00 |
| 4990 Other revenue | 192.52 | |
| Non Profit Income | | 0.00 |
| Total Income | \$43,902.82 | \$40,097.41 |
| Cost of Goods Sold | | |
| 5000 Comp'd Match Fees | | |
| 5010 Practical Shooting | 1,655.00 | 765.00 |
| 5020 Steel Challenge | 345.00 | 600.00 |
| 5030 Three Gun | | 280.00 |
| Total 5000 Comp'd Match Fees | 2,000.00 | 1,645.00 |
| Total Cost of Goods Sold | \$2,000.00 | \$1,645.00 |
| GROSS PROFIT | \$41,902.82 | \$38,452.41 |

West Liberty Gun Club, Inc.

Profit and Loss Comparison October 2020 - September 2021

| | TOTAL | |
|--|---------------------|--------------------------|
| | OCT 2020 - SEP 2021 | OCT 2019 - SEP 2020 (PY) |
| Expenses | | |
| 6100 Administrative Expense | | |
| 6110 Bank Charges | 3.00 | 259.05 |
| 6120 Board Meeting Expense | | 350.35 |
| 6130 Computer/software expenses | 430.00 | 260.56 |
| 6140 Dues and Membership Fees | 50.00 | 80.00 |
| 6150 Office Supplies | 423.25 | 243.68 |
| 6160 Range Officer Expenses | 300.00 | 345.00 |
| Total 6100 Administrative Expense | 1,206.25 | 1,538.64 |
| 6200 Match Expenses | | |
| 6210 Targets | | 0.00 |
| 6211 Practical Shooting | 434.65 | 552.88 |
| 6213 Three Gun | | 447.64 |
| 6215 ISRPA | 291.45 | |
| Total 6210 Targets | 726.10 | 1,000.52 |
| 6220 Pastors | 192.17 | 0.00 |
| 6221 Practical Shooting | 187.53 | 64.99 |
| 6223 Three Gun | | 19.00 |
| Total 6220 Pastors | 379.70 | 83.99 |
| 6230 Activity Fees | | |
| 6231 Practical Shooting | 1,352.50 | 705.50 |
| 6232 Steel Challenge | 302.50 | 147.00 |
| 6234 NRA Matches | 130.50 | |
| Total 6230 Activity Fees | 1,785.50 | 852.50 |
| 6240 Miscellaneous | -1,882.93 | 0.00 |
| 6241 Practical Shooting | 2,838.59 | 4,627.06 |
| 6242 Steel Challenge | 529.83 | 351.67 |
| 6243 Three Gun | | 192.00 |
| 6244 NRA Matches | 320.00 | 438.31 |
| 6245 ISRPA | 470.59 | |
| Total 6240 Miscellaneous | 2,276.08 | 5,609.04 |
| 6250 Prizes and Awards | 161.24 | |
| 6251 Practical Shooting | 805.97 | |
| 6252 Steel Challenge | 1,595.15 | |
| 6254 NRA Matches | 534.11 | 739.33 |
| 6255 Food/Catering | 2,450.00 | |
| Total 6250 Prizes and Awards | 5,546.47 | 739.33 |
| Total 6200 Match Expenses | 10,713.85 | 8,285.38 |

West Liberty Gun Club, Inc.

Profit and Loss Comparison October 2020 - September 2021

| | TOTAL | |
|--|---------------------|--------------------------|
| | OCT 2020 - SEP 2021 | OCT 2019 - SEP 2020 (PY) |
| 6300 Operating Expenses | | |
| 6310 Advertising Expenses | 171.20 | 172.70 |
| 6320 Cleaning | | 44.94 |
| 6330 Depreciation | | 5,918.00 |
| 6340 Facilities and Equipment | 157.95 | 4,111.89 |
| 6345 Groundkeeping | 3,199.02 | 2,135.09 |
| Total 6340 Facilities and Equipment | 3,356.97 | 6,246.98 |
| 6350 Insurance | | |
| 6351 Liability Insurance | 4,805.00 | 450.00 |
| Total 6350 Insurance | 4,805.00 | 450.00 |
| 6360 QuickBooks Payments Fees | 550.10 | 253.52 |
| 6370 Repairs and Maintenance | 49.23 | 4,218.10 |
| 6380 Utilities | | |
| 6381 Electric Expense | 1,215.65 | 1,013.50 |
| 6382 Portable Restroom Expense | 2,675.61 | 1,222.77 |
| 6384 Telephone, Telecommunications | 335.55 | 322.72 |
| Total 6380 Utilities | 4,226.81 | 2,558.99 |
| 6390 Miscellaneous | 148.57 | 435.83 |
| Total 6300 Operating Expenses | 13,307.88 | 20,299.06 |
| 6400 Sales Tax Expense | 3,042.73 | 1,231.76 |
| Total Expenses | \$28,270.71 | \$31,354.84 |
| NET OPERATING INCOME | \$13,632.11 | \$7,097.57 |
| Other Income | | |
| 7100 Interest | | |
| 7110 Bank Account Interest | 10.16 | |
| 7115 MMA Interest | 39.66 | |
| 7120 Short-term CD Interest | 422.47 | 181.50 |
| Total 7100 Interest | 472.29 | 181.50 |
| Total Other Income | \$472.29 | \$181.50 |
| Other Expenses | | |
| 6990 Miscellaneous Expense | 32.08 | |
| Total Other Expenses | \$32.08 | \$0.00 |
| NET OTHER INCOME | \$440.21 | \$181.50 |
| NET INCOME | \$14,072.32 | \$7,279.07 |

West Liberty Gun Club, Inc.

Balance Sheet Comparison

As of September 30, 2021

| | TOTAL | |
|------------------------------------|---------------------|-------------------------|
| | AS OF SEP 30, 2021 | AS OF SEP 30, 2020 (PY) |
| ASSETS | | |
| Current Assets | | |
| Bank Accounts | | |
| 1000 RO Office Cash | 100.00 | 100.00 |
| 1050 Match Petty Cash | 100.00 | 100.00 |
| 1100 Checking-Hills Bank | 15,794.10 | 65,955.44 |
| 1200 Checking - Practical Shooters | 10,704.65 | 7,481.51 |
| 1300 Checking--W.L. Grant Account | 0.00 | 0.00 |
| 1400 Hills Bank CD 5512 | 50,401.20 | 50,000.00 |
| 1450 Hills Money Market | 55,055.05 | |
| Total Bank Accounts | \$132,155.00 | \$123,636.95 |
| Accounts Receivable | | |
| 1800 Accounts receivable (A/R) | -269.80 | -3,006.12 |
| Total Accounts Receivable | \$ -269.80 | \$ -3,006.12 |
| Other Current Assets | | |
| 1350 Supplies Inventory | 0.00 | 0.00 |
| 1900 *Undeposited Funds | 14.22 | 592.86 |
| Total Other Current Assets | \$14.22 | \$592.86 |
| Total Current Assets | \$131,899.42 | \$121,223.69 |
| Fixed Assets | | |
| 1520 Machinery & Equipment | 15,886.85 | 10,500.05 |
| 1550 Indoor Range | 41,984.10 | 41,984.10 |
| 1551 Office-Shed | 5,636.73 | 5,636.73 |
| 1552 USPSA Storage | 3,775.00 | 3,775.00 |
| 1560 Land Improvements | 56,485.14 | 56,485.14 |
| 1565 Accumulated Depreciation | -32,588.00 | -32,588.00 |
| Total Fixed Assets | \$91,179.82 | \$85,793.02 |
| TOTAL ASSETS | \$223,079.24 | \$207,016.71 |

West Liberty Gun Club, Inc.

Balance Sheet Comparison

As of September 30, 2021

| | TOTAL | |
|--|---------------------|-------------------------|
| | AS OF SEP 30, 2021 | AS OF SEP 30, 2020 (PY) |
| LIABILITIES AND EQUITY | | |
| Liabilities | | |
| Current Liabilities | | |
| Accounts Payable | | |
| 2000 Accounts Payable | 0.00 | 0.00 |
| Total Accounts Payable | \$0.00 | \$0.00 |
| Other Current Liabilities | | |
| 2560 Sales Tax Payable | 1,494.22 | 174.01 |
| 2600 NRA Memberships Payable | 255.00 | 65.00 |
| 2610 Gate Key Deposits | 3,970.00 | 3,490.00 |
| Out Of Scope Agency Payable | 0.00 | 0.00 |
| Total Other Current Liabilities | \$5,719.22 | \$3,729.01 |
| Total Current Liabilities | \$5,719.22 | \$3,729.01 |
| Total Liabilities | \$5,719.22 | \$3,729.01 |
| Equity | | |
| 3000 Opening Bal Equity | 0.00 | 0.00 |
| 3200 Unrestricted Net Assets | 213,097.37 | 198,259.93 |
| Net Income | 4,262.65 | 5,027.77 |
| Total Equity | \$217,360.02 | \$203,287.70 |
| TOTAL LIABILITIES AND EQUITY | \$223,079.24 | \$207,016.71 |

To the WLGC Board of Directors,

The West Liberty Practical Shooters are requesting permission to purchase a complete new set of Steel Challenge Targets and mounts.

For the past three (3) years the Practical Shooter Staff (Ian Wicke, Tomma Riggs & John Riggs) have been mending fences with the shooting community that participates in Steel Challenge (SCSA) and other forms of competition that uses this style of plates. Unfortunately, the steel plates we are using do not belong to the practical shooters group or the WLGC. They are owned and on loan from another source. The condition of these plates has caused the practical shooters to constantly make repairs prior to a match due to the lack of maintenance. After a lengthy discussion and cost evaluation Ian Wicke & I agreed that purchasing new equipment would give us the best option and allow us to produce a higher standard of match that our shooting community deserves. One of the biggest complaints at our Spring Classic Level II SCSA Match this year was the condition of our steel and the continued repairs during the match.

Currently, I have a soft quote of \$5,800.00 for a complete set of steel plates and hangers. Our request is for the purchase of these plates and hangers along with associated hardware using funds from the WLGC Practical Shooters account. We would not be using funds from the WLGC General Funds for this purchase.

This request and vote will be on the regular 'New Business' portion of the December 8th WLGC Board Meeting.

John Riggs
WLPS, Match Director